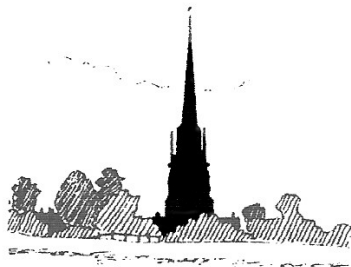


MIDDLETON CHENEY

Parish Council



Parish Meeting Room
Main Road
Middleton Cheney
Banbury
Oxon
OX17 2LR

PARISH COUNCIL GENERAL MEETING Venue: Parish Meeting Room & Village Hall 17th January 2022

MINUTES

22/958 Resolution to approve apologies for absence

- To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting - Section 85(1) of the Local Government Act 1972.

Councillors in attendance:

Cllr. Mark Allen
Cllr. Kristian Burgess
Cllr. John Coatsworth
Cllr. Peter Gliwitzki
Cllr. Alan Youel

Apologies received from:

Cllr. Richard Solesbury Timms

- A resolution to approve the apologies for absence was proposed by Cllr. Burgess, seconded by Cllr. Coatsworth, and unanimously agreed.
- A letter of resignation had been received from Cllr. Tom Rice.

22/959 Members' declaration of interest in items on the Agenda

- Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting

None were declared

22/960 OPEN MEETING

- An opportunity for individuals to raise any items concerning the Parish
- Resident attending claimed her right to speak and listed those Agenda items she would not be participating in.

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- Cllr Youel, on a point of order, advised the meeting that there is no legal right to speak at a Parish Council meeting and that all participation is at the invitation of the Chair. Further, it is best practice for the public forum to be kept separate from the debate of councillors.
- The Chair reminded those attending the rules of a Parish Council meeting

22/969

Co-option - Future Cllrs - Way Forward Chair/Cllrs/Clerk

- Update on meeting - 13th December 2021

Three members of the public attending who had written saying they would like to be co-opted gave presentations on why they would like to be co-opted and were duly voted in and signed the appropriate form. The new Cllrs are: Cllr. Ruth Hoose, Cllr. Edward Coughtrey and Cllr. Nina Truman. As there are still vacant spaces it was agreed that Co-option would take place at the next meeting in February.

Cllr Youel questioned whether all those who had expressed an interest in co-option had been informed of the interview process being applied at tonight's meeting. The clerk advised a number had withdrawn and all those still interested had been contacted. Cllr Youel continued that he was aware of over 12 applications, so again sought confirmation there could be no possible challenge from any candidates not appropriately informed. The clerk again advised all those who had written to the PC had been given details of the process.

22/962

Planning - Letters, Decisions and Applications Chair/Cllrs/Clerk

- WNC/2021/2200/FUL
 - 14 Astrop Road Middleton Cheney OX17 2PG
 - Single-storey rear extension to semi-detached dwelling to connect living and kitchen space. Two-storey extension to front of house to provide additional ground floor utility space and new master bedroom on first floor.

Cllrs attending the meeting discussed the planning application and did not have any objections to raise. However, they would want neighbours and residents' views taken into account.

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22/963

Queen's Jubilee - June 2022

Clerk

- Update
 - Allocation of MOM Budget
 - Greatworth Methodist Church - Food Bank Donation
-
- **Members of the public attending gave an overview of what they were hoping to achieve – fun day for families and hoping to raise funds for Local Charities.**
 - **A request was made to use the Parish Council bank account for banking for the event. Cllr. K. Burgess offered to help with the setting up of a new bank account instead.**
 - **The 2022/23 Parish Council budget includes £1,000 for the Jubilee celebrations. The Parish Council resolved to consider applications for these funds at the next Parish Council meeting, so that any group involved in Jubilee celebrations had a chance to apply. One resident said she would liaise with others Groups/Committees hoping to celebrate the day throughout the village and report back to Council. The Parish Council requested that applications be received seven days before the meeting.**

22/964

**Playing Fields (PFA) - Astrop Road
Cllr. K. Burgess**

- Parish Council membership

No further update

22/965

**Community Wellbeing
Burgess/Clerk**

Cllr

- Support in the Community - Update
- Help required for residents - volunteer/cost
- Grit Bins - Winter supply
- VAS - Move - 9wks - Main Road
- County Lines - Police Report
- Cheney Chatter - Way Forward?

Work in progress relating to possible future requirements.

Clerk had sent her monthly report for January which would cover the topics above.

22/966

Chairman

Chairman's Report

- Village Issues raised with the Chairman

Clerk: 01295 713500 - Email: clerk@middletoncheney.org.uk

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- Environment issues - PC's involvement
- Safety Issues - PC's Involvement
- Social Media - Communication/Agreement before Issue

The Chairman had no specific comments to make other than he would liaise with the Clerk/Cllrs relating to future meetings and location

22/967 Resolution to approve Minutes of previous meeting
Chair/Cllrs

o 15th November 2021

- A resolution to approve the minutes was agreed unanimously.
- Those attending were assured by the Chair that the minutes on the website were now up to date.

22/968 Authorisation of Payments - November
Chair/Clerk

- To be ratified
- Barclays Bank - Signatories - Mandate Forms - Update
- After debate, an error was acknowledged by the clerk and the Agenda item changed to: Authorisation of payments - December/January.
- Authorisation of payments was proposed by Cllr. Allen, seconded by Cllr. Youel and approved unanimously.

22/969 Middleton Cheney's Fire Engine Cllr. R.
Solesbury-Timms
Update

In Cllr. Solesbury-Timms absence it was agreed to move to the next meeting in February.

22/970 Clerk/RFO Report
Clerk/Cllrs

- Neighbourhood Plan - Update
- Play Areas - Vandalism
- Parish Path Wardens - Closing Date was 30th June 2021 - Cllr involvement?
- Work required in the village - Maintenance Role - Recruitment
- Defibs in the village
- Rialtas - 3yr Contract - Year End Closedown 2022/23/24
- Northamptonshire Hearing Advisory Service - Update

Clerk: 01295 713500 - Email: clerk@middletoncheney.org.uk

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- E-on - Npower Business Solutions - Move - £54K (193 Lamps)
 - Working from Home - Home Working Allowance
 - List of Documents & Contracts - Response required from Cllrs
 - Yew Tree Close - Fence Repair on Green
 - Protocol for Death of a member of Royal Family
 - Nethercots - Commercial Development - asking for help from PC
 - Vegetation - leaves - Residents' concerns re:collection
 - Pharmacy - Litter and Dog Waste Bins
 - Govts Plan B - Covid - Masks & Remote Working
-
- **The Clerk said she would give a brief outline of where these topics were but she was asked not to due to the time. Although these topics had been addressed in her monthly report, she had not received any responses from Cllrs in order to take matters forward.**
 - **The Clerk was asked if any of the items in the report required a decision or action.**

22/972 Permissive Bridleways 2021 - Update Clerk/Cllrs

- Legal Agreement
 - Currently ends July 31st 2022
 - 2021/22 Payment made
-
- **The discussion centred on whether or not the Parish Council had agreed to enter into a legal agreement, or whether the PC support was limited to providing funding.**
 - **Cllr Allen stated that his recollection was that the Parish Council had only agreed financial support, not a legal agreement. Any legal agreement will need to be brought to the Parish Council for discussion at a future meeting.**

22/973 Engagement with Residents/Highways/Enforcement Clerk/Cllrs

- Fence Dispute - way forward.

Moved to next meeting in February.

22/974 Review of Recruitment Procedures M. Allen

Cllr.

The Clerk said she was concerned that an advert had not been issued relating to her resignation as she was leaving at the end of February - her concerns were related transparency for residents. The Chair indicated this was in hand.

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- 22/975** **Royal British Legion - Update** **Cllr. R. Solesbury-Timms**
- In Cllr Solesbury-Timms absence this would be moved to the next meeting in February**
-
- 22/976** **Finance Working Party** **Chair of**
FWP/Cllr
- Review of existing Contracts
 - Inflation needs to be addressed – current estimate 1.5%
 - Dog Litter Bins – Maintenance
 - Proposal to adopt RBS Asset Register software at a cost of £340.25 off set by saving in data entry of £2,400 p.a. – approval required
 - Draft Budget – discussion and approval
 - Precept proposal for resolution
 - Membership
- **The Parish Council resolved to adopt the budget as proposed by the Finance Working Party for the financial year 2022/.**
 - **The Parish Council resolved to demand a precept amount of £136,680 for the financial year 2022/23.**
-
- 22/977** **VAS Warning Signs - Update** **Cllr**
Burgess/Clerk
- In hand and Cllr Burgess will progress asap.**
-
- 22/978** **Membership of HR Committee** **Chair**
HR/Cllrs
- Request for a review on membership
 - HR Committee Statement – Progress since last meeting
 - **Cllr. Youel advised that this item had been discharged at the previous meeting and was repeated on the agenda in error.**
-
- 22/979** **Data Management, Cloud storage and Document**
Chairman **version control**
- Discussion & action
- It was agreed to move this topic to the next meeting.**
-
- 22/980** **Next meeting**

MIDDLETON CHENEY

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- **21st February 2022 - Parish Council General Meeting
(Date/Venue to be confirmed)**

22/981

CLOSED MEETING

Resolution to exclude the public and the press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.

The Parish Council resolved to close the meeting.

Signed:

..... **Dated:**

CHAIR