

MIDDLETON CHENEY

Parish Council



Parish Meeting Room
Main Road
Middleton Cheney
Banbury
Oxon
OX17 2LR

18th May 2023

A meeting of the Human Resources Committee will be held at the Parish Meeting Room on Wednesday the 24th of May at 7:00 pm. The Press and Public are cordially invited.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

Mark Allen
Chairman of the
HR Committee

HUMAN RESOURCES COMMITTEE MEETING

Location: Parish Meeting Room

24th May 2023

AGENDA

1.	Election of Chair of the Human Resources Committee
2.	Resolution to approve apologies for absence
3.	Declarations of interest
4.	Approval of the minutes of the meeting 20th April 2023
5.	Resolution to exclude the public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the meeting for agenda items 6, 7, 8, 9 and 10.
6.	Staffing matters
7.	Recruitment requirements
8.	Representation to resolution process
9.	Correspondence
10.	Urgent Business The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.

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Signed: *M. Allen*

Chairman of Middleton Cheney
Parish Council HR Committee

Dated: 18th May 2023

Human Resources Committee Members:

Councillor Mark Allen
Councillor Edward Jerrams-Coughtrey
Councillor Ruth Hoose
Councillor Richard Solesbury-Timms
Councillor Nina Truman
Councillor Alan Youel

Queries Regarding the Agenda

If you have any queries regarding this Agenda, please contact Councillor Mark Allen as follows:

- cllr.mark.allen@middletoncheney.org.uk

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the office, giving as much notice as possible before the meeting.

In Case of Fire – Evacuation Procedure

If you either hear the fire alarm or you are asked to leave the building please do so immediately and proceed to the assembly area – Village Green - and await further instructions.

Mobile Phones

Please ensure that any device is switched to silent operation or preferably switched off.