

MIDDLETON CHENEY

Parish Council



Parish Meeting Room
Main Road
Middleton Cheney
Banbury
Oxon
OX17 2LR

A meeting of the Finance Committee will be held at the Parish Meeting Room on Wednesday the 4th of October at 7:00 pm. The Press and Public are cordially invited.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

Mark Allen
Chairman of the
Finance Committee

FINANCE & POLICY COMMITTEE MEETING

Location: Parish Meeting Room

4th October 2023

AGENDA

1.	Resolution to approve apologies for absence
2.	Declarations of interest
3.	Approval of minutes of meeting of 13th September 2023
4.	Review of 2022 Governance Review <ul style="list-style-type: none">To consider the recommendations made in the 2022 Governance ReviewTo consider any implications of the review for the Parish Council's financial processesTo consider recommendations to full council arising from the review
5.	Review of expenditure against the budget <ul style="list-style-type: none">To consider the second quarter expenditure against the budget.
6.	Preparation of draft budget for the financial year 2024/25 <ul style="list-style-type: none">To prepare a draft budget for the financial year 2024/25 for the consideration of the full council
7.	Review of policies <ul style="list-style-type: none">Disabled Access Audit – Cllr Hoose (carried forward from previous meeting)Health and Safety policy - Cllr MillsList of personal data consents – ClerkMap of graves / cemetery – ClerkPension and retirement policy – Cllr AllenPublication scheme – Cllr Youel

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8.	Discussion of quotes received for recommendation to full council <ul style="list-style-type: none">• Software for cemetery mapping, including training and other associated costs.
9.	Urgent Business <ul style="list-style-type: none">• The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.

Signed: *M. Allen*

Chairman of Middleton Cheney
Parish Council Finance Committee

Dated: 29th September 2023

Finance and Policy Committee Members:

Councillor Mark Allen
Councillor Kristian Burgess
Councillor Ruth Hoose
Councillor Nigel Mills
Councillor Richard Solesbury-Timms
Councillor Alan Youel

Queries Regarding the Agenda

If you have any queries regarding this Agenda, please contact Councillor Mark Allen as follows:

- cllr.mark.allen@middletoncheney.org.uk

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the office, giving as much notice as possible before the meeting.

In Case of Fire – Evacuation Procedure

If you either hear the fire alarm or you are asked to leave the building please do so immediately and proceed to the assembly area – Village Green - and await further instructions.

Mobile Phones

Please ensure that any device is switched to silent operation or preferably switched off.