



# MIDDLETON CHENEY Parish Council

Parish Meeting Room  
Main Road  
Middleton Cheney  
OX17 2LR

## PARISH COUNCIL GENERAL MEETING Venue: Parish Meeting Room 21<sup>st</sup> August 2023 Minutes

Present: Cllr Kristian Burgess (Late)  
Chairman Alan Youel Cllr Ruth Hoose  
Cllr Nina Truman (Early depart) Cllr Richard Solesbury-Timms (Early depart)  
Cllr Mark Allen Cllr Nigel Mills

### 23/202 Apologies for absence

Cllr Burgess – Late arrival, Cllr Truman and Cllr Solesbury-Timms – Early departure  
Cllr. Washer – Illness

Absent without apologies: Cllr Jerrams Coughtrey

On the proposition of Cllr Allen it was **RESOLVED**: to approve the apologies for absence.

### 23/203 OPEN MEETING

A resident made representations:

23/205 Agendas displayed do not include invitation to press and public.

23/212 Claimed 1/3 of the village is elderly and do not know how to use the internet.

23/221 Why is exclusion of press and public not at the end of the meeting. Council confirmed it is.

A resident made representations:

23/212 Would like to speak as a representative of the Library.

Cllr Rosie Herring stated main purpose for attending was to receive information about current Parish Council concerns.

**Open meeting closed 19:21**

### 23/204 Members' declaration of interest in items on the agenda

None

### 23/205 Approval of minutes of meeting 17<sup>th</sup> July 2023

On the proposition of Cllr Allen it was **RESOLVED**: to approve the minutes of the meeting of Council on Monday 17<sup>th</sup> July 2023.

Cllr Allen requested WNC planning ref added to minutes for cross reference.

23/189 "~~reviewed~~" "updated".

### 23/206 Receive committee minutes

On the proposition of Cllr Hoose it was **RESOLVED**: to receive the minutes of Finance and Policy Committee meeting July 2023.

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to receive the signed minutes of Human Resources Committee meeting 24<sup>th</sup> May 2023, signed August 2023.

### 23/207 Planning – letters, decisions and applications

2023/5941/FULL 8 Washle Drive – 2<sup>nd</sup> storey extension. **No comment.**

2023/6014/LBC 45 Main Road – Replacement of signage at the New Inn. **No Comment**

2023/6025/ADV 45 Main Road – facias and name letters. **No Comment**

2023/6080/LBC Pinfold Cottage – Replacement of existing windows. **No Comment**

2023/6081/FULL 81 Bull Baulk – 1<sup>st</sup> floor extension. **No Comment**

2023/6009/COND Pinfold Cottage – Window design and vehicle entrance – **No Comment**

2023/6243/FULL 17 Horton Close – Single storey rear extension – **No Comment**

2023/6290/TCA 2 Rectory Lane – Tree works – **No Comment**

2023/6339/NMA 10 Royal Oak Lane – Single storey rear extension – **No Comment**

### 23/208 Reports from Ward Councillors

To receive any reports and updates from Ward Councillors.

Present: Cllr Solesbury-Timms, Cllr Herring.

Clerk: 01295 713500 - Email: [clerk@middletoncheney.org.uk](mailto:clerk@middletoncheney.org.uk)



# MIDDLETON CHENEY

## Parish Council

Cllr Herring: Amalgamated planning department in Towcester. Last County meeting looking at next funding, previously funding received for refugee housing. All generally quieter, expect more news from September.  
Solesbury-Timms: Lexton Wall. Response was not sent over from development company in February.  
Abandoned building still under investigation with WNC private property team.

### **23/209 Boundaries Commission CGR**

MC boundaries not set to change, 2 member ward for Middleton Cheney and Kings Sutton. No adjustments to affect voting processes and expenses unless one of the neighbouring parishes wish to change.  
On the proposition of the Chairman it was **RESOLVED**: to confirm to the CGR that the Council does not have any comments to submit regarding the proposals.

### **23/210 Cemetery audit recommendations**

- Regulations (see handbook 23/211) to be complied with by all users of the Cemetery
- Stability Testing – when the program will be started and who will carry out the testing
- Reservations – the ability to reserve should be removed
- Map – to investigate having the cemetery mapped by a specialist company

9.1 recommendations to fall under Finance and Policy/ Amenities, to be referred to next meeting (September).

### **23/211 Cemetery handbook**

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to approve the update regulations handbook for the cemetery.

**Cllr Burgess arrived 20:04pm**

### **23/212 Engagement with the community**

Website, Cheney Chatter – feedback from latest edition, difficulty in lead times being relevant to Parish Council activities. New employee of the council will support regular opening hours and accessibility of the office. Annual Parish Meeting booked at Library 22<sup>nd</sup> April 2024, Library no longer running Community Fair, would support another organisation running the event.

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to assign a Task & Finish group (Cllrs Mills, Hoose, Solesbury-Timms, Truman and Allen) to create a communications strategy.

### **23/214 Remembrance events**

**\*Discussed here due to Councillor early departure.**

Seek a re-quote based on manned barriers. Cllr Burgess to provide requirements for traffic management companies to quote against. Clerk to source.

**Cllr Solesbury-Timms left 20:41pm**

### **23/213 Approve variable direct debit for HM Land Registry**

On the proposal of Cllr Burgess it was **RESOLVED**: to approve a variable direct debit with HM Land Registry.

### **23/215 Christmas lights and events**

Carried forward to next meeting.

### **23/216 Age concern grant**

- Cllr Allen declared interest – excluded from resolutions.

On the proposition of Cllr Truman it was **RESOLVED**: to approve the request in full from Age UK.

### **23/217 PMR external regeneration update**

Space continuing to be developed using PMR regeneration budget.

### **23/218 Village maintenance**

On the proposition of Cllr Burgess it was **RESOLVED**: to approve quotes provided by Cherwell Fencing company for fencing at Stanwell, repairs to PMR boundary fence and Option 1 to Cemetery repairs.

### **23/219 Asbestos assessment**

On the proposition of the Chairman it was **RESOLVED**: to seek quotes for formal assessment of the Parish Meeting Rooms.

**Cllr Truman left 21:31pm**

# MIDDLETON CHENEY

## Parish Council

### 23/220 Authorisation of Payments

On the proposition of Cllr Hoose it was **RESOLVED**: To approve and provide dual signatory on payments scheduled July 2023 - August 2023.

### 23/221 Exclusion of press and public

On the proposition of the Chairman it was **RESOLVED**: to exclude press and public in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

### 23/222 Land requirements and tenancy arrangements.

Current offer not considered good value for the few that would benefit. Land purchase options to be considered, task & finish group Cllr Youel, Burgess, Hoose, Mills).

### 23/223 Assets committee concerns.

Multiple concerns raised with the Council. To update next meeting following further representations.

### 23/224 Details of HR Committee meeting discussion.

None

End of exclusion of press and public, 22:14pm.

### 23/225 Matters for information

23/226 Next meeting 18<sup>th</sup> September 2023 – Full Council Meeting.

Meeting finished 22:15pm

Signed: Clerk / RFO to Middleton Cheney Parish Council.

*A24*  
*18/9/23*  
*CHAIR*