



MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
OX17 2LR

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room
17th July 2023, 7:15pm
MINUTES

Present: Cllr Ruth Hoose
Chairman Alan Youel Cllr Richard Solesbury-Timms
Cllr Mark Allen Cllr Nigel Mills

23/181 Apologies for absence

Apologies received from Cllr Truman, Cllr Washer, Cllr Jerrams Coughtrey and Cllr Burgess and early departure from Cllr Solesbury-Timms

On the proposition of Cllr Allen it was **RESOLVED**: to approve apologies for absence.

23/182 OPEN MEETING

Resident: Minutes of meeting, resident's representation on item 23/160 "encourage graffiti from the school" and "won't quote if other companies are being considered". Resident complained minutes were short and slightly misrepresentative of the resident's comments regarding graffiti projects and not quoting as part of Council requirements to seek and consider 3 quotes.

23/193 Remembrance day. Why is a traffic management company being used? Can council authorise training for up to 6 people.

Open meeting closed: 19:19pm

23/183 Members' declaration of interest in items on the agenda

None

23/184 Approval of minutes of meeting 19/06/2023, 28/06/2023

On the proposition of Cllr Hoose it was **RESOLVED**: to approve the minutes of meeting 19th and 28th June 2023, pending wording change to open meeting "A resident raised the issue of graffiti. Would not be a third quote." And 23/165 Some councillors "expressed" a preference.

23/185 Planning – letters, decisions and applications – attached

Pinfold cottage: Design and access statement to be requested.

17 Meadow drive: No comments.

2 Waters Lane: No comments.

Land at waters lane: No comments.

23/186 Reports from Ward Councillors

Cllr Herring looking into "Lexton Wall".

Cllr Solesbury-Timms Glovers Lane derelict building, investigation is ongoing with WNC. Warkworth Rd verges flagged with Highways. Highways looking at significant pothole machinery investment.

23/187 ICC report

On the proposition of the Chairman it was **RESOLVED**: to minute receipt of ICC report and actions.

23/188 Receipt of Cemetery at Arrow Close report.

On the proposition of the Chairman it was **RESOLVED**: To receive the report of records situation of the cemetery at Arrow Close. Items identified in section 9.1 to be investigated between Amenities / Finance and Policy committee. Review of progress of corrections in 6 months.

23/189 Review of charges, Cemetery at Arrow Close.

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: approve reviewed charges for the cemetery at Arrow Close.

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Cllr Solesbury-Timms requested this item 23/193 to be discussed here.

23/193 Remembrance events

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to secure services of Pipe Band at £250.00 Better detailed plan to be requested from traffic management providers to supplement quotes. Size of crew, covering rolling road closure, type of barriers used, what will staff do during closure. Cllr Solesbury-Timms to contact service providers.

23/190 Business Continuity plan

On the proposition of Cllr Hoose it was **RESOLVED**: To approve the Business Continuity plan.

23/191 Village Emergency plan

On the proposition of Cllr Hoose it was **RESOLVED**: approve an updated Village Emergency Plan.

23/192 Civility and respect pledge

On the proposition of Cllr Allen it was **RESOLVED**: To adopt the Dignity at Work policy.

On the proposition of Chairman it was **RESOLVED**: To sign the Civility and Respect pledge.

23/194 Village maintenance

On the proposition of Chairman it was **RESOLVED**: to accept a series of quotes for maintenance works to play areas from Shield Maintenance Ltd (excluding fence).

23/195 Budget report

Councillors noted explanations of "overspends".

On the proposition of the Chairman it was **RESOLVED**: to minute the receipt of the report.

23/196 Authorisation of Payments

On the proposition of Cllr Allen it was **RESOLVED**: to approve schedule of payments June – July 2023.

23/197 Reallocation of delegated responsibilities

To refer to HR Committee to clarify how it supports the Clerk in their fulfilment of staff management, HR members to meet informally before next meeting to be able to refer to next agenda. Regular scheduled meetings for the committee.

23/198 Exclusion of press and public

On the proposition of the Chairman it was **RESOLVED**: that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press were excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

23/199 Representations to resolution processes

Nominated individuals provided updates regarding resolution processes.

End of exclusion of press and public.

23/200 Matters for information

None

23/201 Next meeting 21st August 2023 – Full Council Meeting.

Meeting closed 22:13

Signed:

ALLEN CHAIR
21/8/23