**Middleton Cheney Parish Council**

**Notice of conclusion of audit**

**Annual Return for the year ended 31 March 2021**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

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|   |  | Notes  |
| 1.   | The audit of accounts for **Middleton Cheney Parish Council** for the year ended 31 March 2021 has been completed and the accounts have been published.  |  This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. **This** **must include publication on the smaller authority’s website.** The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.  |
| 2.  | The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Middleton Cheney Parish Council** on application to:  |   |
|  (a)   | Pip Davis, clerk and RFO to Middleton Cheney Parish CouncilParish Meeting RoomsMain RoadMiddleton CheneyOX17 2LR  | (a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR  |
| (b)   | Tuesdays 9am-3pmWednesdays 11am -6pmThursdays 9am – 3pm  | (b) Insert the hours during which inspection rights may be exercised  |
| 3.  | Copies will be provided to any person on payment of £0.30 (c) for each copy of the Annual Governance & Accountability Return.  | (c) Insert a reasonable sum for copying costs  |
|  Announcement made by: (d) Pip Davis , Clerk and RFO   | (d) Insert the name and position of person placing the notice  |
| Date of announcement: (e) 13/03/2023    | (e) Insert the date of placing of the notice  |

# PKF Littlejohn LLP

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| Miss P Davis Middleton Cheney Parish Council Parish Meeting Rooms Middleton Cheney Banbury OX17 2LR  |   | Our ref SAAA ref Invoice no: VAT no:  | NH0158 SB05815 SB20214559  GB 440 4982 50  |
|  |  | Email  | sba@pkf-l.com  |
|   |  **INVOICE**  |   | 28 February 2023  |
| Professional services rendered in connection with the following:  |   |
|   |   |

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2021

 Additional charges (where applicable) as detailed on attached appendix A

 Additional fees (where applicable) as detailed by separat