



MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
OX17 2LR

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

20th May 2024, 7:15pm

Minutes

Present: Cllr Alan Youel
Cllr Nina Truman
Cllr Mark Alan
Cllr Kristian Burgess
Cllr Peter Cook

Cllr Ruth Hoose
Cllr Richard Solesbury-Timms
Pip Davis, Clerk and RFO
5 members of the public

Meeting started 19:15PM

24/114 Apologies for absence

Apologies received: Cllr Washer

Absent without apologies: Cllr Edward Jerrams Coughtrey has been expelled from the Council.

On the proposition of Cllr Hoose it was **RESOLVED**: to approve apologies for absence

24/115 OPEN MEETING

A resident: 24/136 Petition gathered, 249 signatures, to keep the walkway between Queen Street and High Street open. The resident read out a statement about their views on the need for the footpath. Petition will be passed to Cllr Solesbury-Timms for WNC.

A resident: 24/136 Believe previous decision should stand. 24/128 Section 13. Playing Field – to be classed as a green space, welcome discussion with Council on this. 24/133 Commented that this now only related to a cemetery tidy. 24/101 minutes 7th May disputed record of “none” regarding representations on items on the agenda.

Open meeting closed.

24/116 Members' declaration of interest in items on the agenda

24/121 – Cllr Truman, planning application known association.

24/133 – Cllr Burgess, as Chairman of the PFA.

24/132 – Cllr Solesbury-Timms, Cllr Cook, interests as RBL members.

24/117 Co-option of candidate to fill casual vacancy

Stuart Howard was co-opted to the Council.

24/118 Approval of minutes of the Annual full council meeting 7th May 2024

On the proposition of Cllr Allen it was **RESOLVED**: to approve the minutes of the Annual meeting of the Council on 7th May 2024.

24/119 Approval of minutes of full council meeting 15th April 2024

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to approve the minutes of meeting of the Council on 15th April 2024, subject of amendment to 24/077 “noted” spelling error.

24/120 Receipt of committee minutes - attached

On the proposition of Cllr Allen it was **RESOLVED**: to receive the approved committee minutes 3rd April 2024.

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to receive the draft committee minutes.

24/121 Planning – letters, decisions and applications - attached

To consider planning applications as outlined:

[2024/2454/TCA](#) 3 Glovers Lane Middleton Cheney OX17 2NU Comment: Sits in a conservation area. The tree works would be at further detriment to biodiversity and further diminish the heritage aesthetic.

[2024/2411/FULL](#) 18 Longburges Middleton Cheney OX17 2QD The Council noted confusion as to which plan was being applied, comment to be sent directly to the case officer that the documents should be clearer to identify which is the final plan.

[2024/1939/FULL](#) 24 Queen Street Middleton Cheney OX17 2NP No comment

[2024/1243/FULL](#) 12 The Moors Drive Middleton Cheney OX17 2PN No comment

24/122 Reports from Ward Councillors

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Cllr Solesbury-Timms: Planning ranked 315th. Cllr Solesbury-Timms has stood down from the Conservatives and is now Independent due to objections to party behaviour. Clerk to liaise with Highways and Planning to comment on experiences of planning with WNC, both larger developments and delays to domestic applications.

24/123 Adoption of Financial Regulations - attached

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to adopt new Financial Regulations for 2024-25. Page 15 "At least once in each quarter, and at each financial year end, a member other than ~~the Chair~~ a member of the mandate..."

23/124 Receipt of the Annual Internal Audit Report, YE 31st March 2024 Section 3 - attached

On the proposition of Cllr Hoose it was **RESOLVED**: to receive the Annual Internal Audit Report provided by W J McL. Marshall, CiLCA
Councillors wished to formally minute their gratitude to the Clerk for supporting the Council in reaching the required control objectives.

23/125 Approval of the Annual Governance and Accountability Return, YE 31st March 2024 Section 1 - attached

On the proposition of Cllr Allen it was **RESOLVED**: to approve Section 1 of the Annual Return, Annual Governance Statement. *Chairman and RFO signed the Annual Governance Statement*

23/126 Approval of the Annual Governance and Accountability Return, YE 31st March 2024 Section 2 - attached

On the proposition of Cllr Burgess it was **RESOLVED**: to approve Section 2 of the Annual Return, Accounting Statements. *Chairman signed Statements.*

24/127 ICC - attached

On the proposition of the Chairman it was **RESOLVED**: to receive Internal Controls Checklist for April 2024.

24/128 West Northamptonshire The Local Plan Regulation 18 Draft (2024) - attached

On the proposition of the Chairman it was **RESOLVED**: to approve and submit response to Local Plan Draft as created by the Highways and Planning Committee.

24/129 Contracts tender – Christmas lights

On the proposition of the Chairman it was **RESOLVED**: to register the design, supply and management of Christmas lights as a tender on Contracts Finder. Clerk to draft tender document and bring to next Finance and Policy Committee meeting for recommendations to full Council meeting.

24/130 Contracts tender – Village maintenance

Finance and Policy Committee to discuss scheduled maintenance / adhoc responsive works.

24/131 Village maintenance

On the proposition of the Chairman it was **RESOLVED**: to approve the quote for stone wall repair pending confirmation of waste disposal for no more than an additional £250.

Quotes for repair of carousel to be sourced.

24/132 Remembrance Parade

On the proposition of Cllr Hoose it was **RESOLVED**: to approve quote from Traffic Management Company for road closure.

On the proposition Cllr Solesbury-Timms of it was **RESOLVED**: to approve the quote received from the Bagpipe band.

PA system to be considered by Finance and Policy committee for recommendation.

24/133 The Big Help Out

Cllr Solesbury-Timms queried who were the organisers of Big Help Out activities in the village. A resident stated Big Help Out initiative run locally by independent residents using PFA credentials as point of contact, not a PFA-organised event. Council commented that the memorial safety testing hasn't been completed. **On the proposition of the Chairman the request was declined, prioritising public safety.**

24/134 Energy supply contract

On the proposition of Cllr Hoose it was **RESOLVED**: to approve the Finance and Policy Committee recommendation of YU Energy for electricity supply contracts.

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24/135 Cemetery data upload

On the proposition of the Chairman it was **RESOLVED**: to allow up to £500 for data upload to EdgeIT.

24/136 Definitive Map Modification Order (DMMO) request, new right of way footpath.

On the proposition of Cllr Burgess it was **RESOLVED**: to ratify the support for the DDMO request.

24/137 Authorisation of Payments – (attached)

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To approve and provide dual signatory on payments scheduled April 2024 – May 2024.

24/138 Matters for information

24/139 Exclusion of press and public

On the proposition of the Chairman it was **RESOLVED**: that, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider, the Press and Public be excluded from the meeting for agenda items 24/140, 24/141, 24/142, 24/143.

24/140 Cemetery requirements

Cllr. Burgess – interest declared due to property proximity to one site being considered.

On the proposition of the Chairman it was **RESOLVED**: to engage with owners of three sites in the village.

24/141 Staffing Requirements

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to match hourly pay backdated to 1st April.

24/142 Operations management

On the proposition of the Chairman it was **RESOLVED**: HR Committee to continue investigations to present back to full Council.

24/143 Resolution process.

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: to authorise action for resolution processes with amendment.

Meeting reopened 22:06PM

24/144 Next meeting

4th June 2024 – Highways and Planning Committee, 5th June 2024 – Finance and Policy Committee.

17th June 2024 – Full Council Meeting.

Meeting closed 22:06PM

Signed: