



MIDDLETON CHENEY

Parish Council

Parish Meeting Rooms
Main Road
Middleton Cheney
OX17 2LR

A meeting of the Finance Committee will be held at the Parish Meeting Room on Wednesday 7th February at 7:00 pm. The Press and Public are cordially invited.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

FINANCE & POLICY COMMITTEE MEETING

Location: Parish Meeting Room

7th February 2024

AGENDA

1.	Resolution to approve apologies for absence.
2.	Declarations of interest.
3.	Approval of minutes of meeting of 3rd January 2024 (attached).
4.	Play area maintenance <ul style="list-style-type: none">• To consider replacement cost of swing at Stanwell Park.
5.	Hearing loop quote <ul style="list-style-type: none">• To consider quote and options for installation of a hearing loop at the Parish Meeting Room.
6.	Review of contracts and subscriptions. <ul style="list-style-type: none">• To review term length of all current contracts and note end of contract dates.
7.	Review of funds held in bank accounts and accounts' interest rates. Consider any required action.
8.	Review of policies <ul style="list-style-type: none">• Schedule of Charges and Fees – Clerk (attached)• Subject access request – Cllr Youel• Transparency Code compliance – Clerk• Website accessibility Statement – Cllr Allen• AGAR for prior year – Cllr Mills to confirm status• Allotment rules – Cllr Hoose to confirm status• Data Breach Log – Cllr Allen• Deeds of all land holdings – Cllr Hoose (attached)• Lettings charges and hiring policy – Cllr Mills
9.	Review of Internal Controls Checklist Consider new checks and process (attached).
10.	Urgent Business . <ul style="list-style-type: none">• The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.

Signed: *M. Allen*

Dated: 2nd February 2024