



MIDDLETON CHENEY

Parish Council

Parish Meeting Rooms
Main Road
Middleton Cheney
OX17 2LR

FINANCE & POLICY COMMITTEE MEETING

Location: Parish Meeting Room

3rd January 2024

Minutes

Present: Cllr Nigel Mills
Cllr Mark Allen, Chairman of Committee Cllr Alan Youel
Cllr Ruth Hoose Pip Davis, Clerk and RFO

Meeting started 19:29pm

1.	Resolution to approve apologies for absence. Apologies received: Cllr Solesbury-Timms On the proposition of Cllr Hoose it was RESOLVED: To approve the apologies for absence.
2.	Declarations of interest. None
3.	Approval of minutes of meeting of 6th December 2024 On the proposition of Cllr Youel it was RESOLVED: to approve minutes of meeting 6 th December 2024.
4.	Review of expenditure against the budget Members noted any variances.
5.	Review of policies Pension and retirement policy Additions: 3 yearly review of eligibility. Any conflicts of the policy against current legislation will be superseded by legislation. On the proposition of Cllr Allen it was RESOLVED: to recommend the policy to be adopted by Full Council. Review policy schedules and identify next items for review. Upcoming: Charges and fees – Clerk Subject access request – Cllr Youel Transparency Code compliance – Clerk to confirm any action needed for compliance. Website accessibility Statement – Cllr Allen Written Statement of Employment Particulars – Refer to HR Committee. AGAR for prior year – Cllr Mills to check status on website. Allotment rules – Cllr Hoose to check status on website. Attendance register – Clerk to populate a spreadsheet to identify absences, full council and committees. Data Breach Log – Cllr Allen Deeds of all land holdings – Cllr Hoose Lettings charges and hiring policy – Cllr Mills
6.	Urgent Business. None

End of meeting 20:14pm

Signed: