**NOTICE OF EXTRAORDINARY PARISH COUNCIL**

Notice is hereby given that an EXTRAORDINARY MEETING of Middleton Cheney Parish Council will be convened at the Parish Meeting Room on **Tuesday 25th October 2022 at 7:15pm** to consider the following business.

The Press and Public are cordially invited. Members of the public and Councillors are advised that the meeting will comply with the Openness of Local Government Bodies Regulations 2014 subject to the efficient running of the meeting not being disrupted.

20th October 2022

**Alan Youel**

Chairman

**PARISH COUNCIL EXTRAORDINARY MEETING**

**Venue: Parish Meeting Room**

**25th October 2022**

**AGENDA**

**22/1201 Resolution to approve apologies for absence**

* To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies to the Clerk prior to the meeting – Section 85(1) of the Local Government Act 1972.

**22/1202 Resolution to approve the installation of Christmas half trees, and consider the following 2 options**

* To be switched on in an official ceremony on Sat 3rd Dec at 7.00pm.  After that to light up at 4.30pm and switch off at 9.30pm.  To be erected during the week before 3rd Dec and removed after 5th Jan.

Option 1) That 20 half trees are installed at a total cost of £2,225

Option 2) That 10 half trees are installed at a total cost of £1,410

**Access to meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the office, giving as much notice as possible before the meeting.

**In Case of Fire – Evacuation Procedure**

If you either hear the fire alarm or you are asked to leave the building please do so immediately and proceed to the assembly point – Village Green, and await further instructions.

**Mobile Phones** Please ensure that any device is switched to silent operation or preferably switched off during the virtual meeting unless being used for the purpose of participation