

# MIDDLETON CHENEY

## Parish Council



Parish Meeting Room  
Main Road  
Middleton Cheney  
Banbury  
Oxon  
OX17 2LR

**17<sup>th</sup> November 2021**

A meeting of the Human Resources Committee will be held at the Parish Meeting Room on Monday 22<sup>nd</sup> of November at 8:30 pm. The Press and Public are cordially invited.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

**Mark Allen**  
Chairman

### **HUMAN RESOURCES COMMITTEE MEETING**

**Location: Parish Meeting Room**

**22<sup>nd</sup> November 2021**

#### **AGENDA**

<b>1.</b>	<b>Election of Chair of the HR Committee</b>
<b>2.</b>	<b>Resolution to approve apologies for absence</b>
<b>3.</b>	<b>Declarations of interest</b>
<b>4.</b>	<b>Resolution to exclude the public</b> Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the meeting for agenda items 5, 6, 7 and 8.
<b>5.</b>	<b>Appointment to the personnel sub-committee</b> <ul style="list-style-type: none"><li>• The Parish Council HR Committee previously resolved to create a personnel sub-committee with responsibility to gain an understanding of Parish Council employee workloads and to help with the management of those workloads. The only remaining member of the sub-committee is Cllr Burgess.</li><li>• It is proposed that the HR Committee considers appointing one or more additional members to this sub-committee.</li></ul>
<b>6.</b>	<b>Complaint</b> <ul style="list-style-type: none"><li>• The Parish Council has received a written complaint from a former Parish Councillor.</li></ul>
<b>7.</b>	<b>Response to offer of negotiated settlement</b>

# MIDDLETON CHENEY

## Parish Council

	<ul style="list-style-type: none"><li>• Status of negotiation</li><li>• Compensation amount</li></ul>
<b>8.</b>	<b>Urgent Business</b> The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.

**Signed:** **M. Allen**  
Chairman of the Parish Council

**Dated:** 17<sup>th</sup> November 2021

**Human Resources Committee Members:**

Councillor Mark Allen  
Councillor Kristian Burgess  
Councillor Peter Gliwitzki  
Councillor Alan Youel

**Queries Regarding the Agenda**

If you have any queries regarding this Agenda, please contact Councillor Mark Allen as follows:

- **[cllr.mark.allen@middletoncheney.org.uk](mailto:cllr.mark.allen@middletoncheney.org.uk)**

**Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the office, giving as much notice as possible before the meeting.

**In Case of Fire - Evacuation Procedure**

If you either hear the fire alarm or you are asked to leave the building please do so immediately and proceed to the assembly area - Village Green - and await further instructions.

**Mobile Phones**

Please ensure that any device is switched to silent operation or preferably switched off.