21st September 2022

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday, 26th September 2022 at 7.15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

**Pip Davis**

Clerk/RFO

**PARISH COUNCIL GENERAL MEETING**

**Venue: Parish Meeting Room**

**26th September 2022**

Zoom Meeting ID: TBA

Passcode: TBA

**22/1125 Apologies for absence**

**22/1126 OPEN MEETING**

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

**22/1127 Members’ declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**22/1128 Appointments – To fill vacancies on the Council by Co-option**

o Rachel Washer

**22/1129 Approval of minutes of meeting 18/07/2022**

To receive and, if accepted, approve the minutes of the meeting of Council on Monday 15th August 2022.

**22/1130 Council structure** – attached.

**Chair’s recommendation:**

Stand down working parties with no specific target criteria

* Community Wellbeing
* Youth and Education
* Health, Safety and Crime

Re constitute working groups as committees

* Finance & Policy Committee
* Planning & Highways Committee
* Amenities Committee

Assign tasks and set goals for working groups

* Green Middleton Working Party
  + To advise council on requirements for village grass cutting provision enabling tender process- Amenities Committee
  + To advise council on options relating to PC building regeneration project – Amenities Committee

**22/1131 Review of outstanding developer contributions (S106/CIL)** - Attached

Members to note

**22/1132 Stagecoach Bus Service 500** - Attached

Members to note

**22/1133 S106 Agreement Thenford Road**

**Recommendation:** Task and finish group (3 members) led by Cllr Burgess to create a report on the plans of 0.33ha of public open space.

**22/1134 Millers Way open space**

**Recommendation:** Task and Finish group (3 members) to create a report for Planning Committee on the application to discharge the legal agreement obligation S3 paragraphs 1-3. Transfer to council / proposed management company.

**22/1135 To note outline of planning proposed by Lagan Homes** – Attached

Members to note.

**22/1136 Planning – letters, decisions and applications** - Attached

To consider planning applications as outlines on the attached schedule.

**22/1137 Local Government Boundaries Commission** – Attached.

Councillor Hoose attended a briefing regarding upcoming proposed changes.   
**Recommendation** To form a task and finish group to draft a response.

**22/1138 Keep Nethercote Rural campaign** - Attached

Members instruction requested.

**22/1139 Future residential developments**

**Recommendation**: Task and finish group of 3/5 members to explore process and options of earmarked development sites around Middleton Cheney.

**22/1140 Parish Council Building – external** - Attached

**Recommendation:** Task and Finish group of 3/5 members, Cllr Truman to lead.

**22/1141 Community warm spaces**

**Recommendation**: Task and finish with Library/ Good Neighbour Scheme

Liaise, Advertise, Vulnerable people action plan. 3/5 Members

**22/1142 PMR cleaner / maintenance person**

Members to consider, instruction requested.

**22/1143 Electric Vehicle Charging Points** - Attached

Members to note received statement from residents. Note of poll.

**22/1144 Storage of Parish archives**

**Recommendation:** Task and Finish group (3 members) to overhaul stored materials and identify suitable items (scrapbooks/photographs) for Library repository. Other items for Northampton archive/Shredding.

**22/1145 Parish Meeting rooms facilities**

**Recommendation**: Task & Finish group (3 members) to review and discuss kitchen facilities, maintenance, community access and community larder.

**22/1146 Internal Control**

**Recommendation:** Clerk to facilitate PAT testing and Fire certificate to achieve best value.

**22/1147 Resolution to approve Authorisation of Payments** - Attached

List of accounts for September in the sum of 5,845.16

**Recommendation:** To approve the list of accounts for September

**22/1148 Cheney Chatter**

To decide whether the Cheney Chatter will raise revenue via business adverts.  
Options:

* To encourage non-profit, self-funding organisations / clubs to promote themselves for free.
* To allow village clubs/business which are profit making to be allowed to advertise their events for a small fee.
* The revenue could go towards the cost of printing, or we could consider donating it to a local charity.

**Members’ instruction requested.**

**22/1149 Flagpole policy** – Attached (2)

**Recommendation:** Reconsider the acquisition of a flag pole and instead work with the Community Primary school.

**22/1150 Allotments**

To review status of allotments and waiting list as this is not in hand.

**Recommendation**: Task and finish group (3 members) to review current tenant status of council-owned allotments and report on BT allotments.

**22/1151 Remembrance items**

**Recommendation**: Order a remembrance wreath and locate/replace Lamppost poppies.

**22/1152 Commemorative trees**

**Recommendation**: Task and Finish group (3 members) to explore commemorative tree-planting options.

**22/1153 Speed Restrictions**

**Recommendation:** The council offer its support for the proposed revisions to go to Cabinet.

20MPH or advisers through Overthorpe.  
30MPH Banbury to Overthorpe 30mph

40MPH Overthorpe through to Upper Astrop  
30MPH Upper Astrop to Overthorpe

**22/1154 Road closures**

**Recommendation:** Council to approve closure of road for Remembrance Sunday procession and potential Winter event.

**22/1155 Street lighting**

To receive verbal update in-house / Contractor.

**22/1156 VAS update**

**Recommendation:** Task and Finish group (3 members) to create a report for outstanding update.

**22/1157 Finance Working Party minutes**

Members to consider recommendations for approval.

**22/1158 Matters for information**

**22/1159 Exclusion of press and public**

It is proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

**22/1160 Open spaces – blue report via the post**

The Clerk has submitted a written report.

**22/1161 Next meeting**

17th October 2022 – Full Council Meeting.

**Signed: Pip Davis** – Clerk / RFO to Middleton Cheney Parish Council.