14th June 2022

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday, 20th June 2022 at 7.15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

 **Ruth Hoose**

 Interim Clerk

**PARISH COUNCIL GENERAL MEETING**

**Venue: Parish Meeting Room**

**20th June 2022**

Zoom Meeting ID: TBA

Passcode: TBA

**AGENDA**

**22/1064 Resolution to approve apologies for absence**

* To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting – Section 85(1) of the Local Government Act 1972.

**22/1065 Members’ declaration of interest in items on the Agenda**

* Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting

**22/1066 OPEN MEETING**

* An opportunity for individuals to raise any items concerning the Parish

**22/1067 Electric Vehicle Charging Points Cllr EJC**

* Identify potential sites
* Community requirements

**22/1068 Grant Support Chair**

* Letter of support sent to Tennis Club for WNC community grant request

**22/1069** **Co-option Chair/Cllrs/Clerk**

* Appointments – To fill vacancies on the Council by Co-option

o Alison Knight

**22/1070 Planning - Letters, Decisions and Applications Chair/Cllrs/Clerk**

**Information Only**

WNS/2022/0995/TCA - 8-10 Church Lane Middleton Cheney OX17 2NR Beech - Crown reduction by 30%, - Crown thin by 20% - Raise cover by 1.8 metres.

WNS/2022/0946/TCA - Pinfold Cottage 66 Main Road Middleton Cheney OX17 2LT Removal of 8 small trees/outgrown shrubs to front and rear of property as shown in attached table, plans and photos: 1. Apple; 2. Blackthorn; 3. Holm oak; 4. Holly; 5. Fig; 6. Pine; 7. Pine; 8. Holly.

WNS/2022/1023/TCA Proposal T1 - Cherry - Reduce height by approx 1.5-1.8m and shape. 5% crown thin. Location 4 Rectory Lane Middleton Cheney

**Applications**

WNS/2022/0993/FUL - 5 Braggintons Lane Middleton Cheney OX17 2NG Variation of condition 2 (Plans) WNS/2022/0058/FUL Single storey rear extension to adjust dimensions of extension.

WNS/2022/0978/MAF - Land South of Thenford Road Middleton Cheney Variation of condition no2 (Approved Plans and Details) and no8 (Engineering Drawings) to S/2020/0183/MAF (Residential development comprising ‘2x1-bedroom apartments, 2x2-bedroom apartments, 4x2-bedroom houses, 7x3-bedroom houses and 5x4-bedroom houses (20 in total) including open space, access and ecological enhancements’) to vary the property types to facilitate the delivery of 100% affordable housing.

WNS/2022/1097/NA - Neighbouring Authority Consultation Os Parcel 6124 East of Baynards Green Farm Street to Horwell Farm Baynards Green Stoke Lyne Neighbouring authority consultation (22/01340/OUT) for Application for outline planning permission (all matters reserved except means of access (not internal roads) from b4100) for the erection of buildings comprising logistics (use class b8) and ancillary offices (use class e(g)(i)) floorspace; energy centre, hgv parking, construction of new site access from the b4100; creation of internal roads and access routes; hard and soft landscaping; the construction of parking and servicing areas; substations and other associated infrastructure.

WNS/2022/1100/NA - Neighbouring Authority Consultation OS Parcel 5616 South West of Huscote Farm and East of Daventry Road Banbury Neighbouring authority consultation regarding the construction of up to 140000 sqm of employment floorspace (use class B8 with ancillary officers and facilities) and servicing and infrastructure including new site assesses, internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse.

**Decisions**

WNS/2021/1815/MAR Reserved Matters Application (Major) Land at Waters Lane Middleton Cheney Middleton Cheney Application for Reserved Matters Consent for Layout, Scale, Appearance, Landscaping and Access in respect of a Residential Development comprising 54 no. dwellings (Pursuant to outline planning permission S/2020/0441/MAO) **Approval**

WNS/2021/0931/MAO Outline planning permission for up to 21 dwellings and associated landscaping and parking, with all matters reserved except access at Land off Leather Lane, Middleton Cheney for Lagan Homes Limited.

 **Approval**

WNS/2022/0738/FUL Full Planning Application 51 Main Road, Middleton Cheney, Northamptonshire, OX17 2LY Middleton Cheney Replacement front door with a like for like solid wood construction with slight modifications, different window and enlarged letterbox in revised position. **Approval**

WNS/2022/0757/HPD Larger Home Extensions under Permitted Development 3 Michaelmas Close Middleton Cheney OX17 2GS Middleton Cheney Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 4.40m beyond the rear wall of the original dwelling house, maximum height of 3.15m and height of eaves 2.95m. **Prior Approval not required**

**22/1071 Planning Working Party Cllrs KB RST SH**

* S106 Agreement Thenford Road 0.33ha of public open space which incorporates a children’s play area, detention basins/pond as well as existing planting around site boundaries.
* Application to discharge the legal agreement obligation S3- paragraphs 1 to 3 for the development on Land South of Millers Way. Parish Council decision on the open space for Millers Way to be transferred to Council or agreement with the transfer of the open space to the proposed management company.

**22/1072 Community Wellbeing Cllrs AY NT RST EJC**

* Peacocks Close Ball Games
* Cheney Chatter – Update
* Flag Policy
* Existing flagpole relocation/ new flagpole purchase and siting

**22/1073 Street Lighting Cllrs RH SH**

* Update - *Zeta lighting proposal represents good value for money because the company was recommended by Danny Moody and having completed work with a few other PCs in the area and they have a good reputation. 2 other bids were requested, one came back with a very brief proposal and it appeared that they had not understood the job, the other company failed to respond*
* Motion to approve Zeta Lighting as Preferred Supplier
	+ The council agrees that the award of the street lighting contract to Zeta Lighting represents good value for money, and that, given all the circumstances, the award of the contract without further advertisement meets the requirements in relation to public procurement.

**22/1074 Chair’s Report Chair**

* Overhanging trees at Primary School
* BT Exchange land
* Forwarded outstanding jobs
* Onecom Telecoms Update

**22/1075 Resolution to approve Minutes of the previous meetings Chair/Cllrs**

* 19th April 2022
* 9th May 2022 (Annual Meeting)
* 16th May 2022

**22/1076 Resolution to approve Authorisation of Payments RFO**

**22/1077 Finance Working Party Recommendations FWP Chair**

* Annual Governance & Accountability Return 2021/22
* Village grass cutting
* Grant allocation protocol

**22/1078 Resolution to approve Accounting Statements 2021/22 Cllrs**

* AGAR Section 1
* AGAR Section 2

**22/1079 Allocation of remaining Jubilee funds Cllr RST**

* Motion to allocate £50 remaining jubilee funding towards organ operator travel costs

**22/1080 Grass Cutting / Dog Bin Contract Cllr KB**

* Discussion with contractor – wildflower planting
* Cemetery grass cutting – Update
* Parish Office area - Volunteers
* Tender Process
* Dog waste – Alternative contractor

**22/1081 Document Review/ Approval Cllr AY**

* Allotment Policy
* Cemetery Plot Purchase Policy
* Environmental Policy
* Grant Application
* Grant Funding Policy
* Grievance Report
* Internal Monitoring Checklist
* Investment Policy
* Lone Working Policy
* Social Media Policy
* Street Lighting Policy
* Trees & Hedges Policy
* Volunteer Policy
* Working Time Policy

**22/1082 Permissive Bridleway Cllrs KB AY**

* Update on discussions with landowner on contract terms and 3-year payment

**22/1083 Play Area Inspection Cllrs**

* Inspection Report 2022
* Stock Valuation

**22/1084 VAS Update Cllr KB**

* Data download results
* New location

**22/1085 Next meeting**

* 18th July 2022 – Monthly Meeting

**22/1086 CLOSED MEETING**

Resolution to exclude the public and the press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.

 **22/1086.1 – HR Clerk/RFO Recruitment**

**Signed:** **Ruth Hoose** - Interim Clerk

**Queries Regarding the Agenda**

If you have any queries regarding this Agenda, please contact the Clerk as follows:

* **Tel. No. 01295 713500**
* **clerk@middletoncheney.org.uk**

**Mobile Phones** Please ensure that any device is switched to silent operation or preferably switched off during the virtual meeting unless being used for the purpose of participation