11th May 2022

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday, 16th May 2022 at 7.15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

**Alan Youel**

Chair

**PARISH COUNCIL GENERAL MEETING**

**Venue: Parish Meeting Room**

**16th May 2022**

Zoom Meeting ID: TBA

Passcode: TBA

**AGENDA**

**22/1044 Resolution to approve apologies for absence**

* To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting – Section 85(1) of the Local Government Act 1972.

**22/1045 Members’ declaration of interest in items on the Agenda**

* Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting

**22/1046 OPEN MEETING**

* An opportunity for individuals to raise any items concerning the Parish

**22/1047 Appointment of Interim Clerk Chair**

* Motion to appoint Cllr Ruth Hoose as Interim Clerk

**22/1048 Co-option Chair/Cllrs/Clerk**

* Appointments – To fill vacancies on the Council by Co-option

**22/1049 Grant Request RFO**

* £5000 grant request received from Tennis Club

**22/1050 Planning - Letters, Decisions and Applications Chair/Cllrs/Clerk**

**Applications**

WNS/2022/0738/FUL - 51 Main Road, Middleton Cheney, Northamptonshire, OX17 2LY Replacement front door with a like for like solid wood construction with slight modifications, different window and enlarged letterbox in revised position.

**Decisions**

WNS/2022/0282/LDP - Certificate of Lawfulness (Proposed) 1 Draysons Close Middleton Cheney OX17 2FF Middleton Cheney Certificate of Lawfulness for Proposed Development comprising of the removal of the two false / cosmetic chimneys on the house **Approval**

WNS/2021/1587/FUL - Full Planning Application 45 Stanwell Lea Middleton Cheney OX17 2RF Middleton Cheney Single Storey side extension, front porch, rear extension and garage conversion **Approval**

WNS/2022/0592/FUL Full Planning Application 32 Horton Road Middleton Cheney OX17 2LG Middleton Cheney Single storey rear and side extension and enlarged front porch (retrospective) **Approval**

**22/1051 Street Naming Cllr Hoose**

* New development off Waters Lane

**22/1052 Community Wellbeing Cllr Youel**

* Ukraine – Flag at Primary School
* Cheney Chatter – Update
* Flag Policy
* Beacon

**22/1053 Street Lighting Cllr Hoose**

* Update
* Motion to invite specific quotations opposed to a formal tender process

**22/1054 Chair’s Report Chair**

* Village Maintenance
* Outstanding Job Tracker
* Cemetery shed

**22/1055 Resolution to approve Minutes of the previous meetings Chair/Cllrs**

* 21st March 2022

**22/1056 Resolution to approve Authorisation of Payments RFO**

**22/1057 Grass Cutting / Dog Bin Contract Cllr Burgess**

* Discussion with contractor – wildflower planting
* Lower Green grass cutting
* Cemetery grass cutting

**22/1058 Document Review/ Approval Cllr Youel**

* Cemetery Risk Assessment
* Code of Conduct
* Complaints Procedure
* Co-option Policy & Procedure
* Electronic Service Consent
* Environmental Policy
* Financial Risk Assessment
* Freedom of Information Request Form
* Grievance Policy
* Reserves Policy
* Risk Assessment
* Risk Checklist

**22/1059 Permissive Bridleway Cllr Burgess**

* Update on discussions with landowner on contract terms and 3-year payment

**22/1060 Fire Engine Cllr Solesbury-Timms**

* Flint Mill Fire Collection Loan Agreement

**22/1061 VAS Update Cllr Burgess**

**22/1062 Next meeting**

* 16th June 2022 – Monthly Meeting

**22/1063 CLOSED MEETING**

Resolution to exclude the public and the press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.

**22/1063.1 – HR**

**Signed:** **Alan Youel** - **Chair**

**Queries Regarding the Agenda**

If you have any queries regarding this Agenda, please contact the Clerk as follows:

* **Tel. No. 01295 713500**
* [**clerk@middletoncheney.org.uk**](mailto:clerk@middletoncheney.org.uk)

**Mobile Phones** Please ensure that any device is switched to silent operation or preferably switched off during the virtual meeting unless being used for the purpose of participation