**PARISH COUNCIL GENERAL MEETING**

**To Join Zoom Virtual Meeting**

Meeting ID: 878 9893 0200

Password: 009680

**19th October 2020**

**MINUTES**

**20/573 Resolution to approve apologies for absence**

* To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting – Section 85(1) of the Local Government Act 1972.
  + Cllr. A. Deary – Family commitments
  + Cllr. T. Rice – Medical reasons following operation
  + Cllr. P. Fuller – Work Commitments
  + Cllr. K. Jones – Family Commitments

**Proposed:** Cllr. C. Bowden **Seconded:** Cllr. W. Smith

**20/574 Members’ declaration of interest in items on the Agenda**

* Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting
  + Members had no pecuniary interests on items under consideration of the Agenda

**20/575 OPEN MEETING**

* An opportunity for individuals to raise any items concerning the Parish
  + 1 Member of the public participated to observe and comment as and when required.

**20/576 Planning - Letters, Decisions and Applications Chair/Cllrs/Clerk**

**20/576.1 Applications - Determined by SNC – Local Planning Authority**

**S/2020/1707/FUL – 57 Horton Drive OX17 2LL**

* **Porch and front extension**

Cllrs did not have any objections to the proposed application. However, they would want neighbours concerns taken into consideration.

**20/576.2 – Decisions - Local Planning Authority Responsibility**

* **None**

**20/577 Playing Fields (PFA) – Astrop Road Cllrs. Allen/Burgess/Jones**

* New Sports & Community Centre Project – Update on proposal
  + No further update at present. Council still waiting to hear from the PFA on why they wish to have a meeting with them – specific topics.
* AGM – Monday, 9th November 2020 – Virtual Meeting
  + Date of virtual AGM has been agreed
* Notice of Election – Members of the General Public – Deadline 30th October 2020 at 5 p.m.
  + Clerk was asked to post in Parish Council Notice Boards/Website
* Northants Larger Councils Benchmarking Exercise – Football Pitches
  + Clerk was approached regarding a benchmarking exercise and this was forwarded to the PFA and a member of the football club responded - response was sent to those requiring update.
    - Topics covered: Availability of pitches/Number of senior and junior pitches available/Type of Hire (weekly/monthly/Costs

**20/578 Community Wellbeing – COVID-19 Cllrs/Jones/Burgess/Fuller**

* Emergency Plan – Update
  + Volunteers are still working with vulnerable residents where they can
  + Contact relating to Food Boxes still maintained.
* Winter Support in the Community
  + Contact with SNC still taking place regarding way forward
* Middleton Working Together Meetings
  + Next meeting scheduled for Wednesday, 28th October.

**20/579 Chairman’s Report Chairman**

* Barclays Bank – Mandate Change Requests – Signatories
  + Cllrs Solesbury Timms & Burgess have completed paperwork and hoping to finalise matters shortly.
* Permissive Bridleways 2021
  + Application has been submitted however SNC have requested that their new forms are completed.

**20/579 Chairman’s Report - Continued Chairman**

* Main Road/Yew Tree Close – Fence Repair
  + Legal advice relating to way forward has been sent to the residents – we are yet to receive a reply
* Cemetery Tidy – Volunteers/Date/Time
  + Work was carried out by Cllrs and volunteers relating to weeding and replacing with fresh gravel on “orphaned” burial plots where family members are no longer able to maintain
* Litter Pick - Keep Britain Tidy – volunteers/Date/Time
  + Residents participated in various areas of the village.
* Brackley Community Hospital
  + Still waiting for confirmation on whether residents of Middleton will be able to use the facility even if they are not registered at a Doctors surgery in Brackley
* Neighbourhood Watch – Cllr Involvement – Volunteer?
  + Cllrs will consider whether they will be able to participate.
  + Cllr R. Solesbury Timms will advise on work involved.
* Precept – 2021/22
  + Meeting during November required – date to be agreed
* Parish Council Logo – Promotional Literature – N.Haynes
  + Clerk to ask Mr Haynes to send draft of what is proposed in order for Cllrs to make a decision. It was agreed that any agreement would last for 12 months and reviewed annually
* Community Bus Service (Ability) – Local Towns/Day Trips
  + Cllrs have no objections to this service being used in Middleton
* M.C. Library – update
  + Due to current situation (COVID) still not many participants. Staffing levels are being reviewed, as and when required.

**20/580 Clerk/RFO Report Clerk/RFO**

* No Ball Games – Signs – Grand Union Housing
  + Grand Union will replace signs shortly
* Vegetation – Reminders
  + Reminder letters have gone to residents who have not complied with initial request to trim vegetation back to their boundary.
* Licence requirements – Halloween Activity
  + Advice being sought from SNC Licencing Dept.
* Arson Incident Stanwell Play Area – Update
  + Reviews with Chenderit, Police, Family Members are taking place. Community work being carried out.
* Defibs – ARMills & Pharmacy – Update
  + Due to the age of the Defibs parts are no longer available
  + Cllrs decided to seek replacements – Clerk to implement
* Art Trail – Middleton Cheney – Update
  + Weather not suitable for garden awning but still continued.
* Rialtas Business Solutions Ltd – Fees and Charges
  + RBS have made alterations to their fees, etc. but they do not affect Middleton

**20/580 Clerk/RFO Report- Continued Clerk/RFO**

* Primary School MUGA
  + Received a letter from the School thanking and confirming Primary School have been successful. Further help relating to communication to residents may be required.
* Parkland Fencing Quote – FWP – Stanwell
  + To be reviewed and implemented
* Strimming Post Solution relating to wooden posts
  + Cllr Burgess has put forward proposal to be considered
* NACRE – Membership Renewal
  + Annual Review - £20 – to be addressed
* Church Fire Extinguishers – Review
  + Inspection taken place and no problems
* Solar Christmas Trees – Order – 28th November to 12th Night
  + Ordered and will be delivered and installed.

**20/581 VAS Warning Signs – Update Clerk**

* Progress Delivery/installation
  + Cheque sent and equipment delivered.
  + Unit scheduled to be installed as soon as possible.

**20/582 Police Liaison Cllr. P. Fuller/Clerk**

* Update
  + In Cllr Fuller’s absence information will be notified to Cllrs at the next meeting

**20/583 War Shrine/Memorials/RBL Cllr. R. Solesbury Timms**

* RBL – Update on Future Arrangements
* Armed Forces Covenant – Update
  + Cllr Solesbury Timms said the RBL will be following guidelines already detailed - wreath laying will be viewed as an event
  + We are likely to follow what Banbury will be doing.
  + RBL will conduct their act of remembrance on 11th November – no advertising to take place following advice.

**20/584 Neighbourhood Plan – Update Cllr. T. Rice/Cllrs**

* SEA Screening Opinion and Scoping Report
* Landscape Character Assessment
* Steering Group – Future Meetings
  + No further update – future meeting to be arranged
  + Clerk to liaise with Cllr Burgess

**20/585 Dog Waste Bins – Replacements Required Cllr. K. Jones**

* Replacements had been discussed at the Finance Working Party and it was agreed 5 Bins should be purchased
* Review will follow on the remaining waste bins**.**

**20/586 Finance Working Party – Recommendations & Approval Chair**

* The Chair advised Cllrs of discussions that had taken place at the Finance Working Party and recommendations to take matters forward.
* Cllrs gave their approval to all recommendations – Clerk to implement
* Minutes will be issued shortly confirming discussions

**20/587** Urgent Matters relating to COVID-19 – Unknown when the Agenda is being issued.

No urgent matters just general topics.

**20/588 Next meeting**

* **2nd November 2020 – Parish Council General Meeting**

**Signed:** ……………………………………………………………………..

Chairman

**Dated:** ………………………………………………………2020