**PARISH COUNCIL GENERAL & PLANNING MEETING**

**To Join Zoom Virtual Meeting**

Meeting ID: 878 9893 0200

Password: 009680

**15th June 2020**

**MINUTES**

**VENUE: VIRTUAL MEETING USING ZOOM**

Due to an outbreak of Coronavirus (COVID-19), which resulted in a Pandemic being declared by the World Health Authority, the Government issued legislation which meant that physical Council (or any other) meetings should not be held. Therefore, Virtual Meetings using Zoom were approved for the duration of the “Lockdown”.

**PARTICIPATING:** Cllr. S. Jerrams Coughtrey (Chair), Cllr. K. Burgess (Vice Chairman)

Cllrs. W. Smith, M. Allen, R Solesbury Timms, K. Jones & Clerk/RFO/District Cllr. V. Furniss

**20/460 Resolution to approve apologies for absence**

* To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting – Section 85(1) of the Local Government Act 1972.
  + Cllr. A. Deary – Self Isolation – Family Commitment
  + Cllr. C. Bowden – Written apologies had not been received
  + Cllr. T. Rice – Written apologies had not been received
* **Proposed: Cllr. M. Allen Seconded: Cllr. R. Solesbury Timms**

**20/461 Members’ declaration of interest in items on the Agenda**

* Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting
  + Members had no pecuniary interests on items under consideration of the Agenda

**20/462 OPEN MEETING**

* An opportunity for individuals to raise any items concerning the Parish
  + 2 Members of the Public participated to observe and comment if required.
  + 1 relating to Agenda Item: 20/64/65/67/69/70
  + 1 relating to Planning Applications – Land South of Thenford Road & Waters Lane. 20/63/67

**20/463 Planning - Letters, Decisions and Applications Chair/Cllrs/Clerk**

**20/463.1 Applications - Determined by SNC – Local Planning Authority**

* **S/2020/0183/MAF Land South of Thenford Road, Middleton Cheney**
  + **Residential development – 2x1 bedroom Apartments, 2.2 bedroom Apartments, 6.2 bedroom houses, 9x3 bedroom houses and 4x4 bedroom houses (23 in total) including open space, access and ecological enhancements.**
  + **Amendment Details: Reduction in number of homes from 23 to 20, change to site layout and access arrangements, changes to house types and design, amended housing mix, additional and amended technical reports, response to Parish Council objections and additional landscaping plans.**
* **Cllrs attending and the Resident participating (concerning planning) discussed the revised application fully + letters of objections sent to the Case Officer following the initial Planning Application. They also reviewed Geoff Armstrong’s letter to the Case Officer relating to the development and in conclusion felt that concerns that had been raised by both the Parish Council and residents had not been addressed to their satisfaction. The Clerk was asked to relay the conclusion of the discussion to the Case Officer.**

**20/463.2 – Decisions - Local Planning Authority Responsibility**

* **None**

**20/464 Playing Fields (PFA) – Astrop Road Cllrs. Allen/Solesbury Timms**

* New Sports & Community Centre Project – Update on proposal
  + It has been agreed with the Chair of the PFA to hold a virtual ZOOM meeting as the Annual General Meeting is overdue where a new Committee is appointed/confirmed annually.
  + Committee keen to open the facilities as soon as possible.
  + Police have been in attendance frequently relating to groups of youths gathering – main concerns relating to noise and social distancing.
  + New Sports and Community Centre Project – No further update.

**20/465 Community Wellbeing – COVID-19 Cllrs/Jones/Burgess/Fuller**

* Update on village residents and how they are being helped
  + Current numbers have increased to 123 needing Food Boxes
* Funding Care for Residents’ pets
  + Only 1 resident requires help
* Emergency Plan
  + The Clerk had sent information that could be adapted to the Plan and it is being reviewed.
* Future Requirements
  + Food boxes will be delivered to the Dolphin as from w/c 22nd June

**20/466 Chairman’s Report Chairman**

* Posters – Cemetery and General Areas
  + It was agreed to circulate appropriate posters where required.
* Trees – Village concerns
  + AGU carrying out a Survey and will advise asap.
  + Highways have been sent information relating to trees they are responsible for.
* Peacocks Close – Responsibility relating to vegetation
  + Visit to meet residents with the Clerk took place to discuss ownership and responsibility. Resident will be forwarding a copy of documents relating to ownership to the Clerk asap.
* 56 Main Road – Fence line
  + Cllrs were asked to visit the area and give their views at the next meeting on work being requested. The Clerk was asked to request a copy of residents’ documents they have for clarification purposes on ownership/responsibility in order that an informed discussion can take place.

**20/467 Clerk/RFO Report Clerk/RFO**

* AGAR
  + Notice of Public Rights – 15th June to 24th July
    - Notice is on the website
  + PKF communication – Section 2.
    - Has been amended. The error related to a single payment made to Barclays by SNC which should have been 2 entries covering second half of Precept + Grant for Month of Madness. Figures in the accounts have now been rectified.
* Waters Lane – Planning Application
  + Case Officer has indicated that the application will hopefully be reviewed by the Planning Committee on 9th July. There have been 13 objection Letters from residents.
* Play Area Inspection – Astrop and Stanwell + Repairs to Fencing
  + Fence repairs have been carried out by Parkland Fencing
  + Inspections at both Play Areas have been carried out.

**20/467 Clerk/RFO Report - Continued Clerk/RFO**

* Came & Co – Claim
  + Claims Handler has written asking if we can supply the registration number of the car (possibly involved) in the damage to the Street Lamp and if not to explain why the reluctance to provide details. Cllrs decided that a reply should be on the basis of personal safety.
* Unsafe Path – Astrop road/Dual carriageway
  + Highways have been informed and waiting for a reply
* Street Lights
  + A number of repairs have been reported.
* Precept
  + Half of the Precept demand has been deposited at Barclays Bank.
* Cllrs Wards, Portfolios, Working Parties
  + Some information still required. The amendments mentioned at the meeting will be included and re-issued to Cllrs to confirm

**20/468 VAS Warning Signs – Update/Quotation Cllr. M. Allen**

* Resident participation
  + Two residents are asking the Clerk what the PC are considering relating to speed in the village. In addition, when will it be actioned.
* Progress & Quotations - Companies approached
  + Contact has been made with all 4 companies and information emailed to Cllrs.
  + Cllr. Allen will forward 2 companies providing what is required in the timeframe specified/agreed to all Cllrs – decision to be taken at the next PC meeting

**20/469 Neighbourhood Plan – Update Clerk**

* Way Forward – Locality
  + Representative of Locality asked the Clerk’s permission to contact the Consultant to clarify matters following information supplied to him and before he can pass application to the Funding Panel.
  + £10K – maximum amount has been requested.

**20/470 Library – Statutory Library Requirements Cllr. M. Allen**

* General update
  + Library Supporters Group met to review documents
  + Opening July – however no fixed date. As the Library is manned by volunteers it was felt that Middleton’s decision on opening would be towards the bottom of the list.
  + The resident participating said she had monitored remedial work that had taken place – patches that needed fixing.
  + More work required Long Term - will need chasing

**20/471 Next meetings**

* 6th July 2020 – PC General Meeting 7.15 p.m.
* 20th July 2020 – PC General & Planning Meeting 7.15 p.m.

**20/472** Urgent Matters relating to COVID-19/Lockdown – Unknown when the Agenda is being issued.

* There were no urgent matters
* Clerk relayed subject/issues in the village she had been involved with to update Cllrs

**Signed:** …………………………………………………………………………………………………………….. CHAIR

**Dated:** 6th July 2020