



# MIDDLETON CHENEY

## Parish Council

Parish Meeting Room  
Main Road  
Middleton Cheney  
OX17 2LR

14<sup>th</sup> August 2024

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 19<sup>th</sup> August 2024 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Pip Davis  
Clerk and RFO

Members of the public and press are invited to attend

### PARISH COUNCIL GENERAL MEETING

**Venue: Parish Meeting Room**

**19<sup>th</sup> August 2024, 7:15pm**

[Join Zoom Meeting](#)

<https://zoom.us/j/94067245444?pwd=lp1fiyyBakMDy3KMRu9wWVeBrx1z9x.1>

Meeting ID: 940 6724 5444

Passcode: 797063

#### **24/201 Apologies for absence**

#### **24/202 OPEN MEETING**

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

#### **24/203 Members' declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

#### **24/204 Approval of minutes of full council meeting 15<sup>th</sup> July 2024 - attached**

To receive and approve the minutes of meeting of the Council on 15<sup>th</sup> July 2024.

#### **24/205 Receipt of committee minutes - attached**

(i) To receive the approved minutes of Finance and Policy Committee meeting 3<sup>rd</sup> July 2024.

(ii) To receive the approved minutes of Human Resources Committee meeting 19<sup>th</sup> July 2024.

**Recommendation:** To receive the approved minutes of Committee meetings.

(iii) To receive the draft minutes of Finance and Policy Committee meeting 7<sup>th</sup> August 2024.

(iv) To receive the draft minutes of Human Resources Committee meeting 13<sup>th</sup> August 2024.

**Members to note.**

#### **24/206 Planning – letters, decisions and applications - attached**

To consider planning applications as outlined:

[2024/3721/FULL](#) 8 Washle Drive Middleton Cheney OX17 2PX

[2024/3719/FULL](#) 8 Washle Drive Middleton Cheney OX17 2PX

[2024/1058/FULL](#) Middleton Cheney Baptist Church 22A Queen Street Middleton Cheney OX17 2NP

[2024/3688/FULL](#) The Haven 15 Astrop Road Middleton Cheney OX17 2PG

[2024/3503/TCA](#) 10 Glovers Lane Middleton Cheney OX17 2NU

[2024/3758/TCA](#) 9 Braggintons Lane Middleton Cheney OX17 2NG

#### **24/207 Reports from Ward Councillors**

To receive any reports and updates from Ward Councillors.

#### **24/208 Charges on Land Title held by Parish Council**

The Playing Fields Association have requested the Parish Council consider whether 2 land charges on the Playing Fields site, made between MCPC and SNC (WNC) can be downgraded / removed.

#### **24/209 Arrangements for Astrop Children's Play Area**

The Playing Fields Association have requested the Council consider a formal arrangement for matters of the play area at Astrop Road, including maintenance, access and liability.

#### **24/210 Community Communications Strategy**

To consider recommendations from Councillors on maintaining and improving communication with residents.

# MIDDLETON CHENEY

## Parish Council

**24/211 Press and Media Policy**

To consider the Press and Media Policy draft document, as recommended by the Finance and Policy Committee.

**24/212 Lamp post replacement**

To consider quotes for lamp post replacements.

**24/213 Play area repairs**

To consider items and costs for play area equipment repair.

**24/214 Grant request application**

To consider a grant application submitted for a new Residents and Tenants Association.

**24/215 Cemetery digitalisation**

To consider quotes for mapping and software for digitalisation of Cemetery management.

**24/216 Dog waste collection contract**

To consider quotes for dog waste collection.

**24/217 Authorisation of Payments – (attached)**

To approve and provide dual signatory on payments scheduled July 2024 – August 2024.

**Recommendation:** to approve schedule of payments.

**24/218 Matters for information**

**24/219 Exclusion of press and public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider, it is proposed that the Press and Public be excluded from the meeting for agenda items 24/218, 24/219, 24/220 and 24/221.

**24/220 Christmas Illuminations tender**

To consider quotes received.

**24/221 Lamp post rewiring**

To consider quotes received.

**24/222 Parish Maintenance tender**

To consider quotes received.

**24/223 Staff management**

To consider recommendations of the Human Resources Committee.

**24/224 Next meeting**

16<sup>th</sup> September 2024 – Full Council Meeting.

**Signed:** Pip Davis

Clerk and RFO to Middleton Cheney Parish Council.