



# MIDDLETON CHENEY

## Parish Council

Parish Meeting Room  
Main Road  
Middleton Cheney  
OX17 2LR

10<sup>th</sup> July 2024

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 15<sup>th</sup> July 2024 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Pip Davis  
*Clerk and RFO*

Members of the public and press are invited to attend

### PARISH COUNCIL GENERAL MEETING

**Venue: Parish Meeting Room**

**15<sup>th</sup> July 2024, 7:15pm**

[Join Zoom Meeting](#)

<https://zoom.us/j/97410042403?pwd=tll9q1p3FrccNaaKWfur7rJV0NBdzw.1>

Meeting ID: 974 1004 2403

Passcode: 730567

#### **24/173 Apologies for absence**

#### **24/174 OPEN MEETING**

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

#### **24/175 Members' declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

#### **24/176 Co-option of candidate to fill casual vacancy**

To co-opt an eligible candidate to fill a casual vacancy.

#### **24/177 Approval of minutes of full council meeting 17<sup>th</sup> June 2024 - attached**

To receive and approve the minutes of meeting of the Council on 17<sup>th</sup> June 2024.

#### **24/178 Receipt of committee minutes - attached**

(i) To receive the approved minutes of Finance and Policy Committee meeting 5<sup>th</sup> June 2024.

(ii) To receive the approved minutes of Human Resources Committee meeting 14<sup>th</sup> May 2024.

**Recommendation:** To receive the approved minutes of meeting 5<sup>th</sup> June 2024.

(iii) To receive the draft minutes of Finance and Policy Committee meeting 3<sup>rd</sup> July 2024.

(iv) To receive the draft minutes of Human Resources Committee meeting 19<sup>th</sup> June 2024.

**Members to note.**

#### **24/179 Planning – letters, decisions and applications - attached**

To consider planning applications as outlined:

[2024/2738/PND](#) Longacre House Astrop Road Middleton Cheney OX17 2PH

[2024/3145/FULL](#) 24 Astrop Road, Middleton Cheney, OX17 2PQ

[2024/1057/FULL](#) School Room 22A Queen Street Middleton Cheney OX17 2NP

[2024/3111/ADV](#) Land East of Waters Lane Middleton Cheney

[2024/3194/TPO](#) 7 Tenlands Middleton Cheney OX17 2NL

#### **24/180 Reports from Ward Councillors**

To receive any reports and updates from Ward Councillors.

#### **24/181 Complaint, Cemetery grass-cutting - attached**

To hear a complaint submitted by a resident, June 2024.

#### **24/182 Quarterly Budget Report**

To receive expenditure against budget report for financial quarter 1.

#### **24/183 Internal Controls Checklist**

To receive internal controls checklist for financial quarter 1.

# MIDDLETON CHENEY

## Parish Council

**24/184      Playing Fields – Land Matters**

To discuss information provided by West Northamptonshire Council regarding trusteeship of the Playing Fields and Memorial Hall site.

**24/185      Complaints policy**

To consider and approve the Complaints policy for 2024-25.

**24/186      Press and Media policy**

To consider and approve the Press and Media policy for 2024-25.

**24/187      Police Liaison Representative Quarterly Report**

To receive and update from PLR Cllr Hoose regarding police matters affecting Middleton Cheney and the locality.

**24/188      Play Area reports**

To consider safety inspection reports and decide any actions.

**24/189      Lamp column stress test report**

To consider lamp column report and any remedial works.

**24/190      Village maintenance**

To consider village maintenance matters including play areas and lamp columns.

**24/191      Community event September 2024**

To receive update regarding September's plans and approve any quotes for expenditure.

**24/192      Full Council training recommendation**

The Finance and Policy Committee recommend that NCALC is approached to provide bespoke training package for Finance for Councillors and Procurement.

**24/193      Grant request application**

To consider a grant application submitted for a new Residents and Tennants Association.

**24/194      Authorisation of Payments – (attached)**

To approve and provide dual signatory on payments scheduled June 2024 – July 2024.

**Recommendation:** to approve schedule of payments.

**24/195      Matters for information**

**24/196      Exclusion of press and public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted to consider, it is proposed that the Press and Public be excluded from the meeting for agenda items 24/197, 24/198 and 24/199.

**24/197      Bank Mandate**

To confirm signatories of the bank mandate and confirm new mandate for orphaned account.

**24/198      Resolution review.**

To consider process and resolution.

**24/199      HR Support**

To consider information provided by the Clerk.

**24/200      Next meeting**

19<sup>th</sup> August 2024 – Full Council Meeting.

**Signed:** Pip Davis

Clerk and RFO to Middleton Cheney Parish Council.