



MIDDLETON CHENEY Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
OX17 2LR

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

18th December 2023, 7:15pm

MINUTES

Present:

Cllr Alan Youel, Chairman

Cllr Mark Allen

Cllr Kristian Burgess

Cllr Ruth Hoose

Cllr Nigel Mills

Cllr Solesbury-Timms

Cllr Rachel Washer

Pip Davis, Clerk and RFO

5 members of the public and 2 virtual attendees

23/299 Apologies for absence

Apologies for absence: Cllr Nina Truman, family commitments.

Absent without apologies: Cllr Edward Jerrams Coughtrey

On the proposition of Cllr Allen it was **RESOLVED**: to approve the apologies for absence.

23/300 OPEN MEETING

A resident made representation on 23/311. Parking issues and debate around parking bay in Dands Drive, housing association have agreed to sign post this for resident use. Other areas of concern include school time parking at the pharmacy and The Dolphin areas. 23/317 – street lighting poor in Dands Drive.

Another resident made representation on 23/311, referencing a recent RTC on Mansion Hill. The resident has applicable industry knowledge and would be willing to liaise with Councillors and advise on traffic management solutions and funding sources.

A resident made representation on 23/310. The design of the document was not easy to read on a screen and used a lot of green printer ink.

23/301 Members' declaration of interest in items on the agenda

Cllr Burgess identified an interest in 23/306.

Cllr Washer identified an interest 23/310 due to residential proximity.

23/302 Approval of minutes of full council meetings 16th October, 20th November 2023

On the proposition of Cllr Mills it was **RESOLVED**: to approve the minutes of meetings 16th October 2023.

On the proposition of Cllr Allen it was **RESOLVED**: to approve the minutes of meeting 20th November 2023.

23/303 Receipt of committee minutes

To receive the signed minutes of Finance and Policy Committee meeting 4th October and 1st November 2023 and HR Committee meeting 17th August 2023.

Chairman confirmed receipt.

To receive the draft minutes of Finance and Policy Committee meeting 6th December and HR Committee 5th December 2023. Clerk identified error of item 7 of Finance and Policy meeting 6th December 2023 regarding pension and retirement policy, not yet to be recommended to full council.

Chairman confirmed receipt.

23/304 Adoption of Budget 2024/25

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To adopt the budget for the financial year 2024/25 of £173,190.00 as proposed by the Finance and Policy Committee.

23/305 Approval of Precept Demand 2024/25

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To make a precept demand of £132,935.00 as determined by the final budget adopted, for the financial year 2024/25.

23/306 Planning – letters, decisions and applications

Cllr Burgess declaration of interest.

[2023/7737/FULL](#) Land Adjacent 145 Main Road Mansion Hill Middleton Cheney OX17 2PW. Chairman invited a known member of the public to comment on self-build processes. Council to submit its support as Council have previously supported self-build in the immediate area, providing this adheres to true self-build criteria. Council identified lack of clarity as the application reads as though from a developer. Some concern around speed of traffic that travels along the adjacent road.

MIDDLETON CHENEY

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23/307 Reports from Ward Councillors

Cllr Solesbury-Timms: Judicial review of Coppice Stadium in West Northants development pending.
Northampton - Council purchased old bus-station site for social housing.
Brackley – consultations for new secondary school. Cllr Solesbury-Timms advised Middleton Cheney should feed into this discussion as some residents do attend Brackley.

23/308 2050 Vision

On the proposition of the Chairman it was **RESOLVED**: To approve a Parish Council response to the survey to ensure key matters are identified with neighbouring Banbury's town centre planning.

23/309 Community Governance Review

Council discussed King Sutton's request to be part of the review due to Purston, Council confirmed no further engagement at this stage and would monitor to support neighbouring parish.

23/310 Trees and planting options

On the recommendation of Cllr Solesbury-Timms it was **RESOLVED**: to approve the planting proposal in principle (sites and planting schemes) to seek quotes for next meeting.

23/311 Parking and traffic concerns

Chairman's recommendation that Highways and Planning committee to consult with locate expert residents to formulate recommendations to Full Council.

23/312 Asbestos Risk Register

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To adopt the Asbestos Risk Register.

23/313 Pension and Retirement Policy

Deferred due to admin error (premature referral to full council).

23/314 Publication scheme

On the proposition of Cllr Allen it was **RESOLVED**: To adopt the Publication Scheme.

23/315 Hearing loop

On the proposition of Cllr Burgess it was **RESOLVED**: To obtain a survey for hearing loop requirements. £97.50 for survey, deductible from final bill if hearing loop is proceedable.

23/316 Cemetery Mapping and software

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To approve the cemetery remapping at a cost of £1050.00.

23/317 Village Maintenance

Installation of dog-waste bins. Cllr Solesbury-Timms recommended a quote is sought for War Shrine stone work.

23/318 Authorisation of Payments

On the proposition of Cllr Burgess it was **RESOLVED**: To approve and provide dual signatory on payments scheduled November 2023 – December 2023.

23/319 Matters for information

Huscote Farm area planning application – Council to consider whether to call an emergency meeting.

23/320 Next meeting

3rd January 2023 – Finance and Policy Committee
15th January 2023 – Full Council Meeting.

Meeting Closed 21:15PM.

Signed: *Pip Davis*

Clerk / RFO to Middleton Cheney Parish Council.