



MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
OX17 2LR

13th December 2023

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 18th December 2023 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Pip Davis
Clerk/RFO

Members of the press and public are invited to attend:

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

18th December 2023, 7:15pm

Join Zoom Meeting

<https://zoom.us/j/99688450999?pwd=eE1HU3lOYithVXdKa3JuOXpQeHhxdz09>

Meeting ID: 996 8845 0999

Passcode: 785213

23/299 Apologies for absence

23/300 OPEN MEETING

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

23/301 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

23/302 Approval of minutes of full council meetings 16th October, 20th November 2023 - attached

To receive and approve the minutes of meetings of the Council on 16th October and 20th November 2023.
Recommendation: to approve the minutes of meetings 16th October and 20th November 2023.

23/303 Receipt of committee minutes - attached

To receive the signed minutes of Finance and Policy Committee meeting 4th October and 1st November 2023 and HR Committee meeting 17th August 2023.

To receive the draft minutes of Finance and Policy Committee meeting 6th December and HR Committee 5th December 2023.

Members to note.

23/304 Adoption of Budget 2024/25 - attached

To adopt the budget for the financial year 2024/25 as proposed by the Finance and Policy Committee.

Recommendation: Adopt the budget for 2024/25

23/305 Approval of Precept Demand 2024/25 - attached

To make a precept demand of £TBC, to be determined by the final budget adopted, for the financial year 2024/25.

Recommendation: To make a precept demand appropriate to the adopted final budget.

23/306 Planning – letters, decisions and applications - attached

To consider planning applications as outlined:

[2023/7737/FULL](#) Land Adjacent 145 Main Road Mansion Hill Middleton Cheney OX17 2PW

23/307 Reports from Ward Councillors

To receive any reports and updates from Ward Councillors.

23/308 2050 Vision - attached

To consider a Parish Council response to the survey to ensure key matters are identified with neighbouring Banbury's town centre planning.

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23/309 Community Governance Review

Verbal summary of briefing from the Clerk. Council to consider a response to Community Governance Review 2023/24 Phase 1 Consultation.

23/310 Trees and planting options - attached

To consider sites and approve a budget for tree and other planting in the parish.

23/311 Parking and traffic concerns

To consider concerns and complaints raised recently regarding traffic and parking on the Main Road. Council to consider making representations to WNC / Highways and relevant land owners.

23/312 Asbestos Risk Register

To consider Finance and Policy Committee's recommendation to adopt the Asbestos Risk Register.

23/313 Pension and Retirement Policy

To consider Finance and Policy Committee's recommendation to adopt the Pension and Retirement Policy.

23/314 Publication scheme

To consider Finance and Policy Committee's recommendation to adopt the Publication Scheme.

23/315 Hearing loop

To consider Finance and Policy Committee's recommendation to obtain a survey for hearing loop requirements.

23/316 Cemetery Mapping and software

To consider and approve the recommendation of the Finance and Policy Committee to have the cemetery remapped at a cost of £1050.00.

23/317 Village Maintenance

To consider remedial works to maintain village amenities.

23/318 Authorisation of Payments - attached

To approve and provide dual signatory on payments scheduled November 2023 – December 2023.

Recommendation: to approve schedule of payments.

23/319 Matters for information

23/320 Next meeting

3rd January 2023 – Finance and Policy Committee

15th January 2023 – Full Council Meeting.

Signed: *Pip Davis*

Clerk / RFO to Middleton Cheney Parish Council.