



MIDDLETON CHENEY Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
OX17 2LR

16th August 2023

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 21st August 2023 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Clerk/RFO

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

21st August 2023, 7:15pm

Join Zoom Meeting

<https://zoom.us/j/93371400743?pwd=YUx1MFNnRmVhMnRyS0RSTkRSWTJsUT09>

Meeting ID: 933 7140 0743

Passcode: 127539

23/202 Apologies for absence

23/203 OPEN MEETING

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

23/204 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

23/205 Approval of minutes of meeting 17th July 2023

To receive and approve the minutes of the meeting of Council on Monday 17th July 2023.

Recommendation: to approve the minutes of meeting 17th July 2023.

23/206 Receive committee minutes

To receive the minutes of Finance and Policy Committee meeting July 2023.

To receive the signed minutes of Human Resources Committee meeting August 2023.

23/207 Planning – letters, decisions and applications – attached

To consider planning applications as outlined on the attached schedule.

23/208 Reports from Ward Councillors

To receive any reports and updates from Ward Councillors.

23/209 Boundaries Commission CGR

West Northamptonshire Council is preparing a Community Governance Review, allowing the Parish Council an opportunity to put forward proposals to change its boundaries and the number of members. It also allows for the possibility of merging with an adjacent parish or parish meeting.

n.b. Any changes necessary to ensure alignment between parish boundaries and council wards will need to be carried out in the year immediately following the final decision about the Council's ward boundaries. This is because the next ordinary election for both the Council and parishes will take place in May 2025.

23/210 Cemetery audit recommendations

To consider and approve audit recommendations:

- Regulations (see handbook 23/211) to be complied with by all users of the Cemetery
- Stability Testing – when the program will be started and who will carry out the testing
- Reservations – the ability to reserve should be removed
- Map – to investigate having the cemetery mapped by a specialist company

23/211 Cemetery handbook

To approve an updated and comprehensive regulations handbook for the cemetery.

23/212 Engagement with the community

To consider the Parish Council's engagement with the community and any areas to develop.

MIDDLETON CHENEY

Parish Council

23/213 Approve variable direct debit for HM Land Registry

To enable SIM application for land searches.

23/214 Remembrance events

To consider quotes and arrangements for Remembrance event 2023.

23/215 Christmas lights and events

To consider illumination and decoration options for the Christmas period. To consider hosting or involvement with a festive event.

23/216 Age concern grant

To consider a grant request application.

23/217 PMR external regeneration update

To review project to date and consider resident proposal and new purchases.

23/218 Village maintenance

To consider quotes for items of village maintenance.

23/219 Asbestos assessment

To consider formal assessment of the Parish Meeting Rooms.

23/220 Authorisation of Payments

To approve and provide dual signatory on payments scheduled July 2023 - August 2023.

Recommendation: to approve schedule of payments.

23/221 Exclusion of press and public

It is proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

23/222 Land requirements and tenancy arrangements.

To consider possibilities regarding ownership and tenancy arrangements.

23/223 Assets committee concerns.

To consider multiple concerns raised with the Council.

23/224 Details of HR Committee meeting discussion.

To disclose any details of discussion from HR Committee meeting that require Full Council attention and are protected from publication.

End of exclusion of press and public.

23/225 Matters for information

23/226 Next meeting 18th September 2023 – Full Council Meeting.

Signed: Clerk / RFO to Middleton Cheney Parish Council.