



# MIDDLETON CHENEY

## Parish Council

Parish Meeting Room  
Main Road  
Middleton Cheney  
OX17 2LR

12<sup>th</sup> July 2023

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 17<sup>th</sup> July 2023 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Clerk/RFO

### PARISH COUNCIL GENERAL MEETING

**Venue: Parish Meeting Room**

**17<sup>th</sup> July 2023, 7:15pm**

Join Zoom Meeting

Meeting ID: Passcode:

**23/181 Apologies for absence**

**23/182 OPEN MEETING**

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

**23/183 Members' declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**23/184 Approval of minutes of meeting 19/06/2023, 28/06/2023**

To receive and approve the minutes of the meeting of Council on Monday 19<sup>th</sup> June 2023, Wednesday 28<sup>th</sup> June 2023.

**Recommendation:** to approve the minutes of meeting 19<sup>th</sup> and 28<sup>th</sup> 2023.

**23/185 Planning – letters, decisions and applications – attached**

To consider planning applications as outlined on the attached schedule.

**23/186 Reports from Ward Councillors**

To receive any reports and updates from Ward Councillors.

**23/187 ICC report**

To receive July's internal monitor report.

**23/188 Receipt of Cemetery at Arrow Close report.**

To receive the report of records situation of the cemetery at Arrow Close.

**23/189 Review of charges, Cemetery at Arrow Close.**

To consider and approve reviewed charges for the cemetery at Arrow Close.

**23/190 Business Continuity plan**

To consider and approve the Business Continuity plan.

**23/191 Village Emergency plan**

To consider and approve and updated Village Emergency Plan

**23/192 Civility and respect pledge**

To adopt the Dignity at Work policy. To review current progress against requirements and [sign the Civility and Respect Pledge](#).

**23/193 Remembrance events**

To consider quotes for Remembrance event 2023, including road closure and Pipe band.

**23/194 Village maintenance**

To consider quotes for items of village maintenance.

# MIDDLETON CHENEY

## Parish Council

**23/195 Budget report**

To receive quarterly budget report.

**23/196 Authorisation of Payments**

To approve and provide dual signatory on payments scheduled June 2023 - July 2023.

**Recommendation:** to approve schedule of payments.

**23/197 Reallocation of delegated responsibilities**

Review of delegated authority of the Clerk (Terms of Reference, point 3. Making, amending or revoking [...] Duties and Powers of Proper Officer provisions.) regarding management of staff (scheme of delegation 5.2 b, h).

**23/198 Exclusion of press and public**

It is proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

**23/199 Representations to resolution processes**

To receive updates from nominated individuals regarding resolution processes.

**End of exclusion of press and public.**

**23/200 Matters for information**

**23/201 Next meeting** 21<sup>st</sup> August 2023 – Full Council Meeting.

**Signed:** Clerk / RFO to Middleton Cheney Parish Council.