



MIDDLETON CHENEY Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
Banbury
OX17 2LR

10th May 2023

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 15th May 2023 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business.

Pip Davis
Clerk/RFO

PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

15th May 2023, 7:15pm

[Join Zoom Meeting](#)

Meeting ID: 993 4802 6592

Passcode: 567361

23/132 Apologies for absence

23/133 OPEN MEETING

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

23/134 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

23/135 Approval of minutes of meeting 17/04/2023, Annual Parish Council Meeting 09/05/2023

To receive and, if accepted, approve the minutes of the meeting of Council on Monday 17th April and Annual Parish Council Meeting 9th May 2023. *Change to date of next meeting of the full council.

Recommendation: to approve the minutes of meetings 17th April and Annual Parish Council Meeting 9th May 2023.

23/136 Planning – letters, decisions and applications – attached

To consider planning applications as outlined on the attached schedule.

23/137 Review of arrangements with other organisations.

23/138 Review of Complaints procedure – attached

To review and approve the Complaints procedure.

Recommendation: To approve the Complaints procedure.

23/139 Review of Grievance policy – attached

To review and approve the Grievance policy. *Amendment to biennial review.

Recommendation: To approve the Grievance policy.

23/140 Review of Risk Assessment Register and Checklist – attached

To review and approve the Risk Assessment Register and Checklist

23/141 To receive minutes from Annual Parish Meeting 24th April 2023 – attached

An opportunity for members to discuss any questions of the meeting relevant to the Parish Council.

23/142 Business Continuity Plan

To consider and approve the updated Business Continuity Plan.

23/143 Battle of Middleton Cheney events – attached

To consider and approve revised plans for events.

23/144 Arrangements for Remembrance Sunday Parade 2023

To consider and approve arrangements for Remembrance Sunday Parade events 2023.

MIDDLETON CHENEY

Parish Council

23/145 Asset register – attached

To review and approve the asset register for AGAR Section 2 completion and insurance update.

23/146 Authorisation of payments – attached

To approve and provide dual signatory on payments scheduled April 2023 - May 2023.

Recommendation: to approve schedule of payments.

23/147 Matters for information

23/148 Next meeting 15th May 2023 – Full Council Meeting.

Signed: Pip Davis – Clerk / RFO to Middleton Cheney Parish Council.