**PARISH COUNCIL GENERAL MEETING**

**Venue: Parish Meeting Room**

**17th April 2023**

MINUTES

**Meeting commenced 19:16**

**23/94**  **Apologies for absence**

Received Cllr Knight, (Cllr Truman may be late)

Absent without apologies: Cllr. Solesbury, Cllr. Jerrams

**On the proposition of Cllr Allen, it was RESOLVED: to approve the apologies for absence.**

**23/95**  **OPEN MEETING**

A resident asked regarding Coronation plans, village wall repairs, dog waste bins, outdated notices left in noticeboards, Cheney Chatter, village planters, new logo. Cllr. Stevens and Cllr Burgess responded to some items.

**Cllr Truman joined meeting 19:22**

A resident stated interest in 98, 99, 106, 107, 108, 109, 110, no further representation.

**Open meeting closed 19:26pm**

**23/96 Members’ declaration of interest in items on the agenda**

None declared

**23/97 Approval of minutes of meeting 20/03/2023**

On the proposition of Cllr. Hoose it was **RESOLVED:** to approve the minutes of meeting 20th March.

**23/98 2020/21 AGAR - attached**

On the proposition of Cllr. Allen it was **RESOLVED:** to approve the external auditors report for 2020/21 with actions required for AGAR 2021/22.

**23/99 2021/22 AGAR - attached**

On the proposition of Cllr. Allen it was **RESOLVED:** to approve the external auditors report for 2021/22 with actions required for AGAR 2022/23.

**23/100 Quarterly Budget report – attached**

On the proposition of the Chairman it was **RESOLVED:** To approve the report of expenditure against budget.

**23/101 ICC**F&P Committee to assess asset register.
On the proposition of Cllr Allen it was **RESOLVED**: to accept the internal monitoring report and comments for April 2023.

**23/102**  **Planning – letters, decisions and applications**

No actions

**23/103 WNS/2022/2012/MAO – Proposed Truck Stop at Syresham**

The council agree to submit a commenton the planning application website, highlighting concerns over increased traffic movement through Middleton Cheney, Farthinghoe and Welsh Lane.

**23/104** **Millers Way open space**

The council to consider in advance of applications what green spaces in the village should look like, to work collaboratively with developers to achieve spaces the council will more readily take responsibility for.

On the proposition of Cllr. Allen it was **RESOLVED:** to decline to adopt maintenance responsibilities for the planned open space at Millers Way.

**23/105** **VAS update**

Update provided by Cllr. Allen and Cllr. Burgess regarding data download to produce report of past 3 years. VAS move put on hold pending approval of location on Balfour Beaty / Highways posts.

3 sites on Chacombe Road and 1 on Astrop Road fall outside of BB/Highways. Clerk to seek approval for posts under BB/Highways responsibility. Locate VAS to where bracing is already in place on Chacombe Road site.

**Cllr. Burgess left 20:23pm due to work commitments.**

**23/106 Business Continuity Plan**

Clerk to provide a schedule of works for clerk and RFO role, to include more detail for employee and councillor absence. Purchase password management software. Cllr. Allen and the clerk to liaise and provide solution for maintaining access (back up solutions etc.) for files, data etc.

 **23/107 Grant Allocation Protocol**

Summary of protocols provided by Cllr. Allen to describe process for applications within or exceeding £250.

On the proposition of the Chairman it was **RESOLVED:** to approve drafted protocols for the allocation of Parish Council grants.

**Cllr. Solesbury-Timms arrived 20:42pm**

**23/108** **Village Maintenance**

On the proposition of the Chairman it was **RESOLVED:** to approve a 50% contribution to the costs of wall at Village Hall and PMR.

War Memorial – Cllr. Solesbury-Timms to seek quotes to rehang wire for wreaths.

Quotes incoming for fence repair at PMR and gravel removal.

Door is off meter cupboard – Clerk to seek repair.

Seek local handy-person to replace latches on dog waste bins.

**23/109 Village planters and planting**

Quotes for installation of permanent planters at village entrances, Cllr.Stevens – In hand. Support expressed from local Garden Club.

Revival of “bin planters” (redundant concrete bins). Red white and blue planting to be purchased and completed in June. Available plants to be purchased (in time for Coronation) in the next 2 weeks from local garden store, using funds for PMR garden.
Proposals for tree planting at The Bullring and Archery Road and potential other location. Woodlands and Wildlife Trusts invited to discuss planting recommendations for UK native species and consider extended planting options at The Washle / Longburges / Home Close.

**23/110** **Battle of Middleton Cheney events**

Cllr. Solesbury-Timms provided overview of the event planning and commemoration of the Battle of Middleton Cheney that will be proceeding in the village. Cllr. Truman asked whether smaller activities could still happen on another site in the village to mark the battle. Clerk advised that without the necessary formal agreement with the landowner, the scale of the planned re-enactment event could not be held with proper licencing from the larger authority.

On the proposition of Cllr. Solesbury-Timms, it was **RESOLVED**: to cancel the Sealed Knot re-enactment event.

On the proposition of the Chairman it was **RESOLVED**: to provide funding within the original budget and organisation to smaller, non-camping events at other sites.

**23/111**  **Authorisation of payments - attached**

On the proposition of Cllr. Allen it was **RESOLVED:** to approve schedule of payments.

**23/112** **Matters for information**

None

**23/113**  **Next meeting** 9th May 2023 – Annual Meeting of the Parish Council.
 22nd May 2023 – Full Council Meeting.

Reminder provided by the Chairman of the Annual Parish Meeting on April 24th 2023. **Meeting closed: 21:28pm.**

**Signed: Pip Davis** – Clerk / RFO to Middleton Cheney Parish Council.