12th April 2023

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 17th April 2023 at 7:15 p.m.** in the Parish Meeting Rooms for the purpose of transacting Parish Council business. **Pip Davis**

Clerk/RFO

**PARISH COUNCIL GENERAL MEETING**

**Venue: Parish Meeting Room**

**17th April 2023**

[Join Zoom Meeting](https://zoom.us/j/92487257015?pwd=eVVLdHRpN3doTVpFaXc2V0E1NzlnQT09)

Meeting ID: 924 8725 7015

Passcode: 205308

**23/94**  **Apologies for absence**

**23/95**  **OPEN MEETING**

An opportunity for individuals present to speak on any items on the agenda for this meeting. The open meeting will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.

**23/96 Members’ declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**23/97 Approval of minutes of meeting 20/03/2023**

To receive and, if accepted, approve the minutes of the meeting of Council on Monday 20th March.

**Recommendation:** to approve the minutes of meeting 20th March.

**23/98 2020/21 AGAR - attached**

The external auditor’s report for 2020/21 has been received with actions required for AGAR 2021/22. It is attached for members to receive and approve.

**Recommendation:** to approve the external auditors report for 2020/21 with actions required for AGAR 2021/22.

**23/99 2021/22 AGAR - attached**

The external auditor’s report for 2021/22 has been received with actions required for AGAR 2022/23. It is attached for members to receive and approve.

**Recommendation:** to approve the external auditors report for 2021/22 with actions required for AGAR 2022/23.

**23/100 Quarterly Budget report - attached**

To receive overview of expenditure against budget.

**23/101 ICC**To receive internal monitoring report for April 2023.

**23/102**  **Planning – letters, decisions and applications – attached**

To consider planning applications as outlined on the attached schedule.

**23/103 WNS/2022/2012/MAO – Proposed Truck Stop at Syresham**

To consider the council’s position in respect to a planning proposal at Syresham.

**Recommendation:** to submit any comments or objection on the planning application website.

**23/104** **Millers Way open space**

To consider adopting maintenance responsibilities for the planned open space at Millers Way.

**23/105** **VAS update**

To receive summary of VAS data and draft location rota for 2023.

**23/106 Business Continuity Plan**

To consider and approve the updated Business Continuity Plan.

**23/107 Grant Allocation Protocol**

To consider and approve drafted protocols for the allocation of Parish Council grants.

**23/108** **Village Maintenance**

To consider maintenance list and approve costs for repairs to village equipment and facilities.

**23/109 Village planters and planting**

To consider planting options within the village:  
Installation of permanent planters at village entrances.

Revival of “bin planters” (redundant concrete bins).  
Proposals for tree planting at The Bullring and Archery Road and potential other location.  
Extended planting options at The Washle / Longburges / Home Close.

**23/110** **Battle of Middleton Cheney events**

To receive updates on planning and licensing.

**23/111**  **Authorisation of payments - attached**

To approve and provide dual signatory on payments scheduled March 2023 - April 2023.

**Recommendation:** to approve schedule of payments.

**23/112** **Matters for information**

**23/113**  **Next meeting** 9th May 2023 – Annual Meeting of the Parish Council.  
 22nd May 2023 – Full Council Meeting. **Signed: Pip Davis** – Clerk / RFO to Middleton Cheney Parish Council.