



MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
Banbury
OX17 2LR

PARISH COUNCIL GENERAL MEETING Venue: Parish Meeting Room 16th January 2023 Minutes

Present: Cllr Richard Solesbury-Timms
Chairman Alan Youel Cllr Kay Stevens
Cllr Kristian Burgess Cllr Nina Truman
Cllr Mark Allen Cllr Rachel Washer
Cllr Ruth Hoose Parish Clerk / RFO

23/01 Apologies for absence

Apologies received from Cllr Jerrams Coughtrey and Cllr Knight.
On the proposal of Cllr Hoose, it was **RESOLVED**: to approve apologies for absence.

23/02 OPEN MEETING

A resident made representations on 22/05 and title of bounds, 23/09 a request for who was involved in ICC, 23/12 request for more information on Vexatious Requests policy considerations, 23/16 commentary on key safe situation.

A resident made representations on 23/15 Gritting provisions and 23/14 King's Coronation. The resident was permitted to speak further on 23/15 due to industry and local knowledge of the topic being discussed.

Open meeting closed 19:23

23/03 Members' declaration of interest in items on the agenda

None declared.

23/04 Approval of minutes of meeting 19/12/2022

On the proposition of Cllr Burgess, it was **RESOLVED**: To approve the minutes of the meeting of Council on Monday 19th December 2022.

23/05 Planning – letters, decisions and applications

No comments or objections.

23/06 VAS

Data to be retrieved and VAS relocated by February full council meeting. A location rota to be prepared by Cllr Allen and Cllr Burgess for February full council meeting, to be shared with the Parish pending Council approval.

23/07 Open Spaces – Thenford road, Millers Way

The existing task and finish group to contact WNC for more detail that provided by planning portal. Compare proposal with other village developments, obtain the management plans and costs for play areas and open spaces of newer developments

23/08 Authorisation of payments

On the proposition of Cllr Allen it was **RESOLVED**: To approve and provide dual signatory on payments scheduled December 2022-January 2023.

23/09 ICC

Item deferred until ICC monitor had been completed, Cllr Solebury-Timms and Cllr Jerrams Coughtrey to coordinate.

23/10 Scheme of delegation

On the proposition of Cllr Youel it was **RESOLVED**: To approve the Scheme of Delegation pending change to 7.1 Convening a meeting, "While" in place of "When" ~ a councillor.

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23/11 Civility and Respect Pledge

A task and finish group (Cllrs Solesbury Timms, Allen, Youel and Washer) to explore a training programme and Dignity at Work policy in line with the pledge commitments.

23/12 Vexatious requests and complaints policy.

Task and finish group 23/11 to present a policy as part of the scope of the pledge.

23/13 Sealed Knot 360 anniversary event – attached

Cllrs Stevens, Solesbury Timms and Burgess to create a business plan to incorporate all the necessary events planning considerations for presentation at next full council meeting.

23/14 King's Coronation village events – attached

Updates received from the assigned Task and Finish group regarding organisational plans and residents' opinion.

Parish Council to facilitate events by publishing a schedule of the Bank holiday weekend and allowing local groups to use the meeting room FOC for Coronation purposes. Agenda item for next meeting to decide on commemorative items for children.

23/15 Purchase and use of a manual gritter

The council Considered possibility that the equipment would not be sufficient. Decision deferred until next meeting when quote for footpath gritting had been obtained.

23/16 PMR Key safe

On the proposition of Cllr Truman it was **RESOLVED**: To approve the purchase and installation of a key safe for clubs/organisations' shared access for PMR rental.

23/17 Village maintenance works

On the proposition of Cllr Solesbury Timms it was **RESOLVED**: To approve A Price to undertake maintenance works for the PMR windows.

Stagecoach to be contacted regarding bus shelter repair. Dog waste bin contractor to be asked to quote for dog waste and grit bin repairs.

Play area works to be deferred until next meeting pending play area weekly inspection report.

23/18 Allotments

Quotes to be shared with landowner. Broad terms of contract to be requested. Land user to be contacted to advise of Landowner's and Council's current considerations of the area.

23/19 Matters for information

Next issue of Cheney Chatter will be March.

23/20 Exclusion of press and public

On the proposition of Cllr Youel it was **RESOLVED**: in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

Meeting discussion delayed due to resident's interruption.

23/21 **Staffing matters** Considerations under the remit of HR Committee.

23/22 Open spaces tender

On the proposition of Cllr Burgess it was **RESOLVED**: To approve the contract pending amendment to frequency of maintenance to an area.

23/23 **Next meeting** 20th February 2022 – Full Council Meeting.

Signed:

*As of
Chair
20/2/23*