



# MIDDLETON CHENEY

## Parish Council

Parish Meeting  
Room  
Main Road  
Middleton Cheney  
Banbury  
OX17 2LR

### PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

19<sup>th</sup> December 2022 19:15

#### Minutes

Present: Cllr Richard Solesbury-Timms  
Cllr Kristian Burgess Cllr Kay Stevens  
Cllr Ruth Hoose Cllr Nina Truman  
Cllr Alison Knight Parish Clerk / RFO

**Due to absence of Chairman Youel, Vice Chairman Burgess chaired the meeting of the full council.**

#### 22/1241 Apologies for absence

Apologies received from Cllr Youel, Cllr Allen, Cllr Jerrams Coughtrey and Cllr Washer.  
On the proposal of Cllr Hoose, it was **RESOLVED**: to approve apologies for absence.

#### \*22/1243 Members' declaration of interest in items on the agenda

None declared. **Item addressed out of sequence in error.**

#### 22/1242 OPEN MEETING

A representation was made on 22/1245 Land at Waters Lane. A resident read a statement regarding objections to the developers' application to remove provision of affordable housing.

A representation was made on the following:

22/1246,7 Open Spaces. More information should be provided regarding the configuration of the green spaces, considerations made towards parking implications (cite Miller's Way example).

22/1255 Emergency plan. Consideration of Winter provisioning. Volunteer consultation.

22/1259 Cemetery memorials. Query regarding the future enforcement of existing rules on existing graves.

**Open meeting closed 19:23**

#### 22/1244 Approval of minutes of meeting 17/10/2022

On the proposition of Cllr Knight, it was **RESOLVED**: To approve the minutes of the meeting of Council on Monday 21<sup>st</sup> November 2022.

#### 22/1245 WNS/2022/2252/MAR, Land at Waters Lane

The council discussed requirement for affordable housing to make property accessible to a younger population to balance the aging population of the village. The council discussed the developers to consider selling the site if unable to make acceptable profit and provide affordable housing as previously agreed. Statement to be drafted in co-ordination of District Councillors.

#### 22/1246 Planning – letters, decisions and applications

Objection (as outlined in 22/1245) to be raised against WNS/2022/2252/MAR removal of affordable housing. No other comments or objections.

#### 22/1247 S106 Agreement Thenford Road

Task & Finish group to explore further detail from developers and report to Amenities committee.

#### 22/1248 Millers Way open space

Task & Finish group to explore further detail from developers and report to Amenities committee.

#### 22/1249 Adoption of Budget 2023/24

A summary was provided by Cllr Hoose of the meeting of the Finance & Policy committee, identifying where considerable savings had been made and reallocated to absorb rises in costs and potential extra spends. The council agreed to make a statement as the new budget decrease is the result of a sustained effort to spend considerably in the interests of the parish.

On the proposition of Cllr Hoose, it was **RESOLVED**: To adopt the budget of £151,355.00 for the financial year 2023/24 as proposed by the Finance Committee.

# MIDDLETON CHENEY

## Parish Council

### **22/1250 Approval of Precept Demand 2023/24**

On the proposition of Cllr Knight, it was **RESOLVED**: To make a precept demand of £133,728.00, determined by the final budget adopted, for the financial year 2023/24.

### **22/1251 Street Lighting Project Update**

Confirmation of completed and outstanding works

Motion 1: On the proposition of Cllr Hoose, it was **RESOLVED**: To approve in principle 50% balance payment to Lighting installation company £33,645.00, pending confirmation of outstanding works.

Motion 2: On the proposition of Cllr Truman, it was **RESOLVED**: To authorise the Lighting installation company to carry out additional works as per quotation 6691.

### **22/1252 Website upgrade - attached**

A Task & Finish group, Cllrs Knight, Burgess, Truman, Allen (?) to explore potential for website upgrade.

### **22/1253 Maintenance works and play areas**

A 3<sup>rd</sup> quote to be obtained for windows at PMR.

Local trades person to quote for bolts at play areas.

Bench – discuss with grass contractor regarding repair

Leave goal posts for now – not in immediate need of repairs, explore sleeves/guards to protect against strimmer damage. Clerk to source information on goal area grass alternatives.

### **22/1254 VAS update**

Data to be obtained by February meeting. Cllr Solesbury-Timms and Cllr Knight volunteered their time.

### **22/1255 Emergency plan**

The previously established Task & Finish group to liaise and hold meeting with community, local organisations and services to create draft updated Emergency Plan c. May 2023.

### **22/1256 Authorisation of payments**

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To approve and provide dual signatory on payments scheduled November-December 2022.

### **22/1257 Grant allocation protocol**

Confirmation by clerk this item was included prematurely in error. Review in January as intended.

### **22/1258 Allotments updates, regulations and agreements**

On the proposition of Cllr Solesbury-Timms it was **RESOLVED**: To adopt the amended Allotment rules & regulations and tenancy agreements, pending following adjustment:

- To include use of cardboard for weed-suppression, 10.1

Council to consider amendments to 5.9 and 8.5 should the council obtain larger allotments.

### **22/1259 Cemetery – memorials, rules & regulations**

Full council to review current cemetery rules & regulations in their entirety for January meeting.

### **22/1260 Matters for information**

The Parish Council of Middleton Cheney expressed their thanks to their employees for their work over the past year. The council greatly appreciates the initiative and continuity demonstrated by Debbie and Richard during other staff transitions and also extended gratitude to the clerk for her fulfilment of the role.

### **22/1261 Exclusion of press and public**

It is proposed that, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

# MIDDLETON CHENEY

## Parish Council

**22/1262** CCTV and security contracts

*Decisions made in line with discussions held during budget-setting procedures.*

**22/1263** Staffing protocols

Clerk to discuss procedures with small local services

**22/1264** Winter provisioning

Protocols and quote considered

**22/1265** Open spaces contracts

Date determined for further discussion

**22/1266** Cemetery memorial

Information provided

**22/1267** Next meeting 16<sup>th</sup> January 2022 – Full Council Meeting.

Signed:



A YOQUEL  
CHAIR