

MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
Banbury
OX17 2LR



PARISH COUNCIL GENERAL MEETING

Venue: Parish Meeting Room

26th September 2022 19:15

Minutes

Present:	Cllr Ruth Hoose
Cllr Alan Youel (Chairman)	Cllr Alison Knight
Cllr Kristian Burgess (Vice Chair)	Cllr Kay Stevens
Cllr Mark Allen	Cllr Nina Truman
Cllr Edward Jerrams Coughtrey	Parish Clerk / RFO

Rachel Washer joined the table following co-option to partake in discussion though was excluded from voting in accordance with The Local Government Act 1972.

Meeting commenced 19:20

22/1125 Apologies for absence

Apologies received: Cllr Richard Solesbury-Timms
Cllr Burgess will depart early due to work commitments.
Members notified of Stuart Howards resignation from office.

22/1126 OPEN MEETING

A member of the public made commentary on the following agenda item:

22/1131. Do the outstanding developer contributions account for MUGA funds?

The Chairman advised the member of the public to put outstanding comments to the clerk's e-mail as the member was speaking outside of the Standing Orders. Further commentary of the member of the public has not been included for this reason.

A second member of the public made commentary on the following agenda item:

22/1157. Request for information on grant funding protocols.

Open meeting closed 19:29

22/1127 Members' declaration of interest in items on the agenda

None declared.

22/1128 Appointments – To fill vacancies on the Council by Co-option

The clerk advised the council of the correct co-option procedure and the Legal Topic Notice #8 Section 22 which states:

Where the number of candidates is less than or equal to the number of vacancies, the candidates shall be appointed to the council if they meet the section 79 eligibility criteria and they are not disqualified.

The council did not follow the clerk's advice and continued to hold a vote, Cllr Stevens abstained on these grounds.

On the proposition of the Chairman, it was **RESOLVED**: to appoint Rachel Washer to council by co-option.

22/1129 Approval of minutes of meeting 15/08/2022

On the proposition of Cllr Knight, it was **RESOLVED** to: Approve the minutes of the meeting of Council on Monday 15th August 2022.

22/1130 Council structure – attached.

On the proposition of Cllr Hoose, it was **RESOLVED**: To dissolve existing working parties with no set target criteria and reform under the following committees:

- Finance & Policy Committee
- Planning & Highways Committee

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- Amenities Committee

Pending creation and approval of Terms of Reference.

Assign tasks and set goals for working groups

- Green Middleton Working Party

To advise council on requirements for village grass cutting provision enabling tender process- Amenities Committee.

To advise council on options relating to PC building regeneration project– Amenities Committee.

22/1131 Review of outstanding developer contributions (S106/CIL) - Attached

Members noted the report.

Questions around allocations to be raised with WNC.

22/1132 Stagecoach Bus Service 500 - Attached

Members noted the report.

On the proposition of Cllr Allen, it was **RESOLVED**: Cllr Allen to draft correspondence to Stagecoach to state the council's position. Cllr Solebury-Timms to use position as district councillor to continue to lobby against the changes.

22/1133 S106 Agreement Thenford Road

On the proposition of the Chairman, it was **RESOLVED**: Task and Finish group Cllr Burgess, Cllr Knight and Cllr Truman to create a report on the plans of 0.33ha of public open space. Report October Full Council Meeting.

22/1134 Millers Way open space

On the proposition of the Chairman, it was **RESOLVED**: Task and Finish group Cllr Burgess, Cllr Knight and Cllr Truman to create a report for Planning Committee on the application to discharge the legal agreement obligation S3 paragraphs 1-3. Transfer to council / proposed management company. Report October Full Council Meeting.

22/1135 To note outline of planning proposed by Lagan Homes – Attached

Members noted the report.

Clerk to draft letter in support of proposal for affordable housing.

22/1136 Planning – letters, decisions and applications - Attached

Resolved: All applications reviewed with no comments to submit.

Cllr Burgess requested items 22/1150 and 22/1155 be moved to this point in the meeting to allow for his participation before departing.

On the recommendation of Chairman Youel and carried unanimously, it was accepted to bring forward the agenda items.

22/1150 Allotments

On the proposition of the Chairman, it was **RESOLVED**: Task and finish group Cllr Burgess, Cllr Hoose and Cllr Stevens to review current tenant status of council-owned allotments and report on BT allotments. Report November Full Council Meeting

22/1155 Street lighting

Cllr Hoose provided update regarding outstanding works by installation company. The main noted points are isolated lamps which are not functioning correctly and 2 areas that have yet to be completed. The council are in possession of the balance payment until completion of works.

22/1137 Local Government Boundaries Commission – Attached.

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On the proposition of Cllr Allen it was **RESOLVED**: Cllr Hoose and Cllr Allen to draft a response by next full council meeting.

Clerk to share links provided on council website/social media etc.

22/1138 Keep Nethercote Rural campaign - Attached

On the proposition of the Chairman it was **RESOLVED**: The clerk to contact the campaigners to offer the council's support and ask best method to provide this. Campaign details to be published on council website /social media etc.

22/1139 Future residential developments

On the proposition of the Chairman, it was **RESOLVED**: Task and Finish group Cllr Stevens, Cllr Allen and Chairman Youel to explore potential to use an existing framework or create a new approach to gather resident consensus on development planning. Report November Full Council Meeting.

22/1140 Parish Council Building – external - Attached

On the proposition of the Chairman, it was **RESOLVED**: Task and Finish group Cllr Truman, Cllr Stevens and Rachel Washer to create report to include costings for November meeting.

22/1141 Community warm spaces

On the proposition of the Chairman it was **RESOLVED**: Task and finish group Cllr Hoose, Cllr Knight, Cllr Truman report to October Full Council Meeting on a 'Liaise, Advertise, Vulnerable people' action plan with Library/ Good Neighbour Scheme.

22/1142 PMR cleaner / maintenance person

On the proposition of Cllr Allen it was **RESOLVED**: Cleaning responsibilities to fall under existing employment. The Chairman and Cllr Allen to assess status of existing jobs list and report to clerk with a view of seeking potentially multiple multi-skilled workers to associate.

22/1143 Electric Vehicle Charging Points

Members noted the received statement from residents. On the proposition of Cllr Hoose, it was **RESOLVED**: to revisit the matter when it becomes more valid, no less than 6months from this decision.

22/1144 Storage of Parish archives

On the proposition of the Chairman, it was **RESOLVED** to: Establish a Task and Finish group, Cllr Knight, Cllr Hoose and Cllr Jerrams Coughtrey, to overhaul stored materials and identify suitable items (scrapbooks/photographs) for Library repository. Other items for Northampton archive/Shredding. Group to liaise with clerk on the dates for this.

22/1145 Parish Meeting rooms facilities

On the proposition of the Chairman it was **RESOLVED** to: Establish a Task & Finish group, Cllr Truman and Cllr Stevens, to review and discuss kitchen facilities, maintenance, community access and community larder.

22/1146 Internal Control

On the proposition of Cllr Jerrams Coughtrey it was **RESOLVED** to:

Allow the Clerk to facilitate PAT testing and Fire certificate to achieve best value, working with Cllr Jerrams Coughtrey to complete upcoming ICC.

22/1147 Resolution to approve Authorisation of Payments

On the proposition of Cllr Knight it was **RESOLVED** to: Approve the list of accounts for September in the sum of £5,845.16

22/1148 Cheney Chatter

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On the proposition of Cllr Allen it was **RESOLVED** that: The Cheney Chatter will encourage non-profit, self-funding organisations / clubs to promote themselves for free.

22/1149 Flagpole policy

On the proposition of Cllr Allen it was **RESOLVED** to: Reconsider the acquisition of a flag pole and instead work with the Community Primary school.

22/1151 Remembrance items

On the proposition of the Chairman it was **RESOLVED** to: Order a remembrance wreath and locate/replace Lamppost poppies.

22/1152 Commemorative trees

On the proposition of the Chairman it was **RESOLVED** to: Establish a Task and Finish group, Cllr Stevens, Cllr Truman and Rachel Washer to explore commemorative tree-planting options.

22/1153 Speed Restrictions

In the absence of Cllr Solesbury-Timms, the council have requested further details before deciding on this item.

22/1154 Road closures

On the proposition of the Chairman, it was **RESOLVED** that: The Council to approve closure of road for Remembrance Sunday procession on the basis it is the same arrangements as the year previous. Winter event closures to be considered with further information.

22/1156 VAS update

On the proposition of the Chairman it was **RESOLVED** to: Establish a Task and Finish group, Cllr Kristian Burgess, Cllr Jerrams Coughtrey, Cllr Allen, to create a report for outstanding update.

22/1157 Finance Working Party minutes

On the proposition of Cllr Allen it was **RESOLVED**: Members to approve recommendations.

22/1158 Matters for information

Clerk consulted on the purpose of this item. No matters for information raised.

22/1159 Exclusion of press and public

On the proposition of Cllr Knight it was **RESOLVED** that:

in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press are excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

22/1160 Open spaces – blue report via the post

The Clerk has submitted a written report.

22/1161 Next meeting

17th October 2022 – Full Council Meeting.

Meeting closed 11:05pm

Signed:

